

**The Riverside Regional Library
Board of Trustees Meeting
December 14, 2023**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, December 14, 2023 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Jack Baker at 7:03 p.m.

Roll Call

Members present were: Lana Arnzen, Jack Baker, Tom Gross, JoAnn Hahs, Bev Hemmann, Chris Hurst, Amanda Layton, Andy Meyer, Sarah Pruden and Cheryl Ray-Layton. Members absent: Kate Martin, Sherry Mitchem, Kathy Panagos, Deborah Wideman and Gary Ziegler. Also present were Library Director Frankie Lea Hannan and Recording Secretary Alea Belmas.

Open Forum for Visitors – None.

Reports to the Board – None.

A. Action Items

Approval of Minutes

A motion was made by Chris Hurst, seconded by Tom Gross, and approved unanimously to accept the September and October 2023 minutes.

A motion was made by Tom Gross, seconded by Amanda Layton, and approved unanimously to accept the September, October and November 2023 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence -

- New quote for *2024 Commercial Insurance* was reviewed. A motion was made by Sarah Pruden, seconded by Andy Meyer, and approved unanimously to accept this proposal.
- Letter from Cape Girardeau County Commission, dated December 7, 2023 in regards to the *Proposed Industrial Development Project in Cape Girardeau County*.

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2. Librarian's Report (Written report)

- New Riverside Regional Library Director, Frankie Lea Hannan, visited Cape Girardeau County, Scott County and Perry County *Commissioners offices* in November.
- Frankie Lea Hannan and Children's Librarian, Robbie Black, attended a planning session with the *Uptown Jackson Revitalization Eclipse Planning Committee* on November 16th. The library will provide a story time and craft at the Jackson Civic Center on April 8th. The next meeting will be on January 18th.
- A site visit was made to our *Benton branch* where the new Director learned about the community, along with some of the concerns at the Benton branch.
- The *Friends of the Library – Jackson* held their annual fall book sale November 2nd through November 4th at the main branch. The sale earned \$886.20. The next fundraising event will be an Indoor Garage Sale at the main branch on January 26th and 27th.
- *LSTA Grant Funds 2023*: Summer Reading "All Together Now", first and final payment was received in November totaling \$7,977.00.
- *State Aid Payments 1&2 for FY 2024*: Cape Girardeau County \$15,145.49; Perry County \$6,757.95; Scott County \$8,701.27. Additionally, *Equalization payments 1&2* were received for FY 2024: Scott County \$3,843.66.
- *Athletes & Entertainers Tax payments 1&2* were received for FY 2024: \$33,701.39.
- *Personnel* – Cynthia Romanowski was hired as a full-time Circulation Clerk in Jackson, effective 12/4/23. Emily Sechrest was hired as a part-time Circulation Clerk in Jackson, effective 12/11/23. Julie Motley, part-time Circulation Clerk in Perryville, has resigned, effective 12/30/23.

3. Committee Reports – None

4. Unfinished Business –

- *Unrestricted Funds/Project Update* - None
- The revised proposed 2024 budget was distributed and discussed with the entire board at tonight's meeting. A motion was made by Andy Meyer, seconded by Amanda Layton, and approved unanimously to accept the budget with the revisions discussed.
- The new lease for our Scott City branch was distributed and discussed. A motion was made by Lana Arnzen, seconded by Andy Meyer, and approved unanimously to accept this new lease.
- A motion was made by Amanda Layton, seconded by Chris Hurst, and approved unanimously to close Perry County's T-Bill account and move the \$95,002.37 to a new 13-month CD at the Bank of Missouri.

5. New Business –

- A discussion was had regarding the internet filter issues the library was having and adding each branch for remote access..

C. Executive Session – None

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D. Board Orientation and Training– None.

E. Adjournment

Andy Meyer made a motion, seconded by Beverly Hemmann and approved unanimously to adjourn the meeting at 8:34 p.m.

The next regular board meeting will be held at Jackson, MO on Thursday, January 25th at 7:00 p.m.

Respectfully submitted,



Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 1/25/2024

Presiding Officer: Jack Baker