

**The Riverside Regional Library
Board of Trustees Meeting
October 23, 2025**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, October 23, 2025, at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson MO 63755

Call to Order

The meeting was called to order by President, Andy Meyer at 7:08 p.m.

Roll Call

Members present: Lana Arnzen, Tom Gross, JoAnn Hahs, Beverly Hemmann, Chris Hurst, Michele Irby, Andy Meyer, Sherry Mitchem, Cheryl Ray-Layton, Deborah Wideman and Gary Ziegler. Members absent: Denise Glastetter, Amanda Layton, Kate Martin and Sarah Pruden. Also present was Library Director Frankie Lea Hannan and Recording Secretary Alea Belmas.

Open Forum for Visitors – None

Reports to the Board – None

A. Action Items

Approval of Minutes

A motion was made by Chris Hurst, seconded by Lana Arnzen, and approved unanimously to accept the *September 2025 minutes*.

A motion was made by JoAnn Hahs, seconded by Tom Gross, and approved unanimously to accept the *September Allowance of Bills and Financial Reports*.

B. Information Items

1. **Correspondence** – Letter from Paster Greg Schwab with *Gospel Life Church*, dated October 2, 2025, regarding their future plans and how that might impact their lease with Riverside Regional Library.

2. **Librarian's Report** (Written report)

- Director Frankie Lea Hannan and Children's Librarian Samantha Buchheit attended the *Missouri Library Association (MLA) Conference* in Chesterfield, MO, on October 8th and 9th.

Both attended multiple sessions and showcases geared towards making the library a better place to work and to visit.

- We have been notified that there will be a summer reading grant in 2026 with a few changes from previous years.
- *Personnel* – Autumn Gilmer was hired as a part-time circulation clerk in Scott City, effective September 17, 2025. Caitlyn Hays was hired as a part-time circulation clerk in Perryville, effective September 29, 2025.

3. Committee Reports –

- *The Policy and Bylaws Committee* met prior to tonight's meeting to discuss making some changes to our policy manual. A motion was made by Tom Gross, seconded by Deborah Wideman, and approved unanimously to accept the changes.

C. Unfinished Business –

- We received a quote from *Wesbecher Construction* for the erosion issue around the creek at our Benton branch. A motion was made by Gary Ziegler, seconded by Sherry Mitchem, and approved unanimously to accept this quote and use the Scott County Unrestricted Funds to cover the costs.
- A motion was made by Gary Ziegler, seconded by Beverly Hemmann, and approved unanimously to move the December 4th board meeting to November 13th which will be the final board meeting of 2025.

D. New Business –

- We are in the process of getting quotes to make the Riverside Regional Library website ADA compliant.
- We have received a quote from Wesbecher Construction for repairs needed at our new Scott City building. A motion was made by Gary Ziegler, seconded by Sherry Mitchem, and approved unanimously to accept quote # 2 from Wesbecher.

E. Closed Session – None.

F. Board Orientation and Training – None.

G. Adjournment

Sherry Mitchem made a motion, seconded by Lana Arnzen and approved unanimously to adjourn the meeting at 8:45 p.m.

The next regular board meeting will be held at Jackson MO on Thursday, November 13, 2025, at 7:00 p.m.

Respectfully submitted,



Alea Belmas

Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 11/13/2025

Presiding Officer: 