

**The Riverside Regional Library
Board of Trustees Meeting
October 27, 2022**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, October 27, 2022 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President Jack Baker at 7:03 p.m.

Roll Call

Members present were: Jack Baker, Tom Gross, Chris Hurst, Martha Mangels, Kate Martin, Andy Meyer, Deborah Wideman and Gary Ziegler. Members absent: Lana Arnzen, JoAnn Hahs, Amanda Layton, Sherry Mitchem, and Kathy Panagos. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

Open Forum for Visitors – None.

Reports to the Board – None.

A. Action Items

Approval of Minutes

A motion was made by Martha Mangels, seconded by Andy Meyer, and approved unanimously to accept the September 2022 minutes.

A motion was made by Martha Mangels, seconded by Andy Meyer, and approved unanimously to accept the September 2022 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence – None.

2. Librarian's Report (Written report)

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- Proposed Rule *15 CSR 30-200.015 Library Certification Requirement for the Protection of Minors*, which would establish a certification requirement for libraries receiving state funds and institute measures to protect minors from non-age-appropriate materials was discussed.
- The library has submitted its annual *Fiscal Year 2021 Statewide Summary*.
- *Personnel* – Tessa Holland was hired as our new Children and Youth Librarian, her first day will be November 1st. Heather Chase resigned from her position as a PT Clerk in Jackson, effective October 14th. Nancy Caldejon is retiring from our Perryville branch on November 18th after 16 years of employment.

3. Committee Reports

- The *Long Range Planning Committee* met before tonight's board meeting to go over some revisions that need to be made to the Five Year Plan.

4. Unfinished Business

- *Unrestricted Funds Project Update* – The *HVAC system* needs replacing at the Jackson branch, a quote from Peters Service Co. was reviewed. A motion was made by Martha Mangels, seconded by Tom Gross, and approved unanimously to use Unrestricted Funds from Cape County to cover up to \$10,000 for a new system.
- *Unrestricted Funds Project Update - Scott City Branch Renovations* – A motion was made by Gary Ziegler, seconded by Tom Gross, and approved unanimously to allow Library Director, Jeff Trinkle, to approve adjustments to the costs of renovations to the back room, up to \$3300 additional monies, if needed, from Scott County Unrestricted Funds. The Scott City branch renovations are on track for a March 1, 2023 completion date.
- *Unrestricted Funds Project Update* – The *mural* on the new door is in the process of being repainted to match the wall.

5. New Business

- A motion was made by Tom Gross, seconded by Kate Martin, and approved unanimously to schedule the combined *November and December board meeting* for Thursday, December 8th.

C. Executive Session – None.

D. Board Orientation and Training– None.

E. Adjournment

Martha Mangels made a motion, seconded by Andy Meyer and approved unanimously to adjourn the meeting at 8:06 p.m.

The next regular board meeting will be held at Jackson on Thursday, December 8, 2022 at 7:00 p.m.

Respectfully submitted,



Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 12/8/2022

Presiding Officer: Christopher J. Hurst