

**The Riverside Regional Library
Board of Trustees Meeting
September 26, 2024**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, September 26, 2024 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Chris Hurst at 7:07 p.m.

Roll Call

Members present were: Lana Arnzen, Denise Glastetter, Tom Gross, JoAnn Hahs, Beverly Hemmann, Chris Hurst, Amanda Layton, Sherry Mitchem, Kathy Panagos, Sarah Pruden, Deborah Wideman and Gary Ziegler. Members absent: Kate Martin, Andy Meyer and Cheryl Ray-Layton. Also present were Library Director Frankie Lea Hannan and Recording Secretary Alea Belmas.

Open Forum for Visitors – None

Reports to the Board – None

A. Action Items

Approval of Minutes

A motion was made by JoAnn Hahs, seconded by Deborah Wideman, and approved unanimously to accept the August 2024 minutes.

A motion was made by Lana Arnzen, seconded by Tom Gross, and approved unanimously to accept the August Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence –

- Letter from the Scott County Commission, received September 25, 2024, talking about the *Tax Abatement for Kelso Solar LLC*. Written comments must be submitted, or be present at meeting on October 15, 2024.

2. Librarian's Report (Written report)

- Frankie Lea Hannan spoke to the Oran City Council on September 17, 2024 in regards to the *lease at our Oran branch*, which needs updating. The Oran City Council will further deliberate the lease agreement at their October meeting. They did approve our request to place a storage shed in the back of the Oran branch building.
- MoreNet has requested to reschedule the installation of the *new firewall* until early December. This includes creating separate internet access for staff and public. Creative Data Solutions will be quoting the cabling.
- We received a survey request from the Perry County Clerk. The survey is in regards to the repurposing project of the original *Perry County Courthouse*. The survey and follow up with the Project Manager has been completed. We will be updated on any further action by the Perry County Clerk.
- *Personnel* – Leah Martinez was hired as the new Programming Librarian in Jackson, effective 9/9/24. Kirby Fletcher was hired as a Part-Time Circulation Clerk in Perryville, effective 9/23/24.

3. Committee Reports –

- The *Budget and Finance Committee* met before the meeting tonight to discuss the FY2025 Proposed Budget. We will meet again before the meeting in October.

4. Unfinished Business –

- The *Technology Improvement Project* was discussed. We have received quotes from GFI Digital and from Creative Data Solutions for new staff and circulation computers, which also includes upgrading to MS Office 365. A motion was made by Amanda Layton, seconded by Denise Glastetter, and approved unanimously to accept these quotes and to pay for this out of the Capital budget line.

5. New Business –

- A quote from *Wesbecher Construction*, for work at our Jackson branch, was discussed. A motion was made by Tom Gross, seconded by Beverly Hemmann, and approved unanimously to spend up to \$55,000 from the Cape County Unrestricted Funds for this work to be done.
- The *2025 Staff Appreciation Dinner* was discussed. A motion was made by Amanda Layton, seconded by Deborah Wideman, and approved unanimously to once again use Carly's Kitchen to cater the event on April 12, 2025.
- The *Budget and Finance Committee* will meet at Jackson at 6:00 p.m. prior to the October 24th meeting.

C. Executive Session – None.

D. Board Orientation and Training – None.

E. Adjournment

JoAnn Hahs made a motion, seconded by Sherry Mitchem and approved unanimously to adjourn the meeting at 8:24 p.m.

The next regular board meeting will be held at Jackson, MO on Thursday, October 24, 2024 at 7:00 p.m., with the Budget and Finance Committee meeting at 6:00 p.m.

Respectfully submitted,



Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 10 / 24 / 2024

Presiding Officer: Christopher J. Hurst