

**The Riverside Regional Library
Board of Trustees Meeting
September 28, 2023**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, September 28, 2023 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Jack Baker at 7:04 p.m.

Roll Call

Members present were: Lana Arnzen, Jack Baker, JoAnn Hahs, Bev Hemmann, Chris Hurst, Amanda Layton, Kate Martin, Andy Meyer, Sherry Mitchem, Kathy Panagos, Sarah Pruden, Cheryl Ray-Layton, Deborah Wideman and Gary Ziegler. Members absent: Tom Gross. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

Open Forum for Visitors – None.

Reports to the Board – None.

A. Action Items

Approval of Minutes

A motion was made by Kate Martin, seconded by Chris Hurst, and approved unanimously to accept the August 2023 minutes.

A motion was made by Kathy Panagos, seconded by Amanda Layton, and approved unanimously to accept the August 2023 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence -

- *KFVS 12 report*, on July 31, discussing the reciprocal borrowing agreement between Riverside Regional Library and the Cape Girardeau Public Library.
- Article in the *Show Me Express – Missouri State Library newsletter*, dated September 2023 referencing the game time at our Scott City branch.

2. Librarian's Report (Written report)

- Connect Digital Marketing has transferred the library's web services to *B&B Media*, effective September 1, 2023.
 - September is *library card sign-up month* and the library will be reminding parents and children to sign up for a card.
 - *Banned books week* will be held October 1-7 with the theme this year of "Let Freedom Read". We will be spotlighting current and historical attempts to censor books in libraries and school.
 - *Personnel* – Frankie Lea Hannan was hired as the new Library Director, effective 10/23/23. Robbie Black took over as the new Children's and Youth Librarian, effective 9/18/23. Emma Bishop was hired as a part-time Circulation Clerk in Jackson, effective 9/21/23 and Connie Schmidt was hired as a part-time Circulation Clerk in Jackson, effective 10/5/23.
3. **Committee Reports** – The *Budget and Finance committee* met before the meeting tonight to discuss the 2024 budget.
4. **Unfinished Business** –
- A motion was made by Kathy Panagos, seconded by JoAnn Hahs, and approved unanimously to approve the *2023 Mid-Year Audit*.
 - A motion was made by JoAnn Hahs, seconded by Andy Meyer, and approved unanimously to use Unrestricted Funds to pay for an *HVAC invoice* for work done at 1985 E. Jackson Blvd.
 - A motion was made by Deborah Wideman, seconded by Chris Hurst, and approved unanimously to move \$57,016.00 of *Perry County's Non-Budgeted Revenue* to a new 13-month CD at the Bank of Missouri.
5. **New Business**
- The *Summer Reading Grant final report* has been submitted and approved.

C. Executive Session

- A motion was made by Chris Hurst, seconded by Kate Martin and approved unanimously to go in to Executive Session. Roll call was taken to go in to executive session at 7:32 p.m. The vote was: Lana Arnzen, yes; Jack Baker, yes; JoAnn Hahs, yes; Bev Hemmann, yes; Chris Hurst, yes; Amanda Layton, yes; Kate Martin, yes; Andy Meyer, yes; Sherry Mitchem, yes; Kathy Panagos, yes; Sarah Pruden, yes; Cheryl Ray-Layton, yes; Deborah Wideman, yes; and Gary Ziegler, yes.
- A motion was made by Chris Hurst, seconded by Amanda Layton and approved unanimously to go out of Executive Session. Roll call was taken to go out of executive session at 7:46 p.m. The vote was: The vote was: Lana Arnzen, yes; Jack Baker, yes; JoAnn Hahs, yes; Bev Hemmann, yes; Chris Hurst, yes; Amanda Layton, yes; Kate Martin, yes; Andy Meyer, yes; Sherry Mitchem, yes; Kathy Panagos, yes; Sarah Pruden, yes; Cheryl Ray-Layton, yes; Deborah Wideman, yes; and Gary Ziegler, yes.

D. Board Orientation and Training– None.

E. Adjournment

Andy Meyer made a motion, seconded by Lana Arnzen and approved unanimously to adjourn the meeting at 7:48 p.m.

The next regular board meeting will be held at Jackson, MO on Thursday, October 26, 2023 at 7:00 p.m., with the Budget and Finance Committee meeting at 6:30 p.m.

Respectfully submitted,

Alea Belmas

Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 12/14/2023

Presiding Officer: *Jack Belman*