

**The Riverside Regional Library
Board of Trustees Meeting
August 28, 2025**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, August 28, 2025, at Riverside Regional Library, 54 N. Winchester Street, Benton, MO 63736

Call to Order

The meeting was called to order by President, Andy Meyer at 7:02 p.m.

Roll Call

Members present: Lana Arnzen, Denise Glastetter, Tom Gross, Beverly Hemmann, Chris Hurst, Michele Irby, Amanda Layton, Andy Meyer, Sherry Mitchem, Sarah Pruden, Cheryl Ray-Layton, Deborah Wideman and Gary Ziegler. Members absent: JoAnn Hahs and Kate Martin. Also, present were Library Director Frankie Lea Hannan and Recording Secretary Alea Belmas.

Open Forum for Visitors – None

Reports to the Board – None

Public Hearing – Tax Rate

A motion was made by Amanda Layton, seconded by Tom Gross, and approved unanimously to accept the proposed *tax rates* set by the State Auditor. They are as follows:

Cape County \$0.0728
Scott County \$0.0952
Perry County \$0.0853

- It was noted that there have been no tax increases in 70 years.

A. Action Items

Approval of Minutes

A motion was made by Tom Gross, seconded by Beverly Hemmann, and approved unanimously to accept the July 2025 minutes.

A motion was made by Denise Glastetter, seconded by Lana Arnzen, and approved unanimously to accept the July Allowance of Bills and Financial Reports.

B. Information Items

1. Correspondence –

- Certified letter from *City of Benton*, asking that we clean the debris from our portion of the creek that runs alongside the parking lot. Several residents and businesses along the creek received the same letter.

2. Librarian's Report (Written report)

- The Missouri State Library has received Riverside Regional Library's *State Aid certification* documents. We have now completed the requirements for the FY2026 State Aid certification.
- The *Summer Reading Program* "2025 Color Our World" was a success! Between all 6 branches the library had 1,026 patron registrations, 486 completed reading challenges, with a total of 319,849 minutes read. We also offered 321 programs with an attendance of 6,309 participants.
- *Personnel* – Emily Sechrest has accepted the position of Programming Librarian at our Jackson branch, effective 8/18/25. Emily has been a part-time Circulation Clerk at our Jackson branch since 2023.

2. Committee Reports –

- *The Budget & Finance Committee* met before the meeting tonight to discuss the tentative FY2026 budget. After review, and with the recommendations of the Budget & Finance committee, a motion was made by Tom Gross, seconded by Chris Hurst, and approved unanimously to accept the FY2026 budget.

C. Unfinished Business –

- *Wesbecher Construction* should complete the repairs on the back of the Jackson building before the September board meeting.
- An update was given on the purchase of the new building for the *Scott City branch*.

D. New Business –

- The *2025 Mid-Year Audit* was handed out and reviewed. A motion was made by Denise Glastetter, seconded by Cheryl Ray-Layton, and approved unanimously to accept the 2025 Mid-Year Audit.

- **Committee assignments** were given by Board President, Andy Meyer.
 - **Long-Range Planning** - Bev Hemmann, Sherry Mitchem, Deborah Wideman
 - **Personnel** - JoAnn Hahs, Gary Ziegler, Kate Martin
 - **Policy & Bylaws** - Tom Gross, Sarah Pruden, Amanda Layton
 - **Budget & Finance** - Michele Irby, Denise Glastetter, Cheryl Ray-Layton
- *The Policy & Bylaws Committee* will be meeting before our September 25th meeting at the Jackson branch at 6:30 p.m.

E. Closed Session – *None.*

F. Board Orientation and Training – *None.*

G. Adjournment

Amanda Layton made a motion, seconded by Lana Arnzen and approved unanimously to adjourn the meeting at 8:28 p.m.

The next regular board meeting will be held at Jackson, MO on Thursday, September 25, 2025, at 7:00 p.m., with the Policy and Bylaws Committee meeting at 6:30 p.m.

Respectfully submitted,



Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: _____

9/25/2025

Presiding Officer: _____

