

**The Riverside Regional Library
Board of Trustees Meeting
August 22, 2024**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, August 22, 2024 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Chris Hurst at 7:12 p.m.

Roll Call

Members present were: Lana Arnzen, Tom Gross, JoAnn Hahs, Beverly Hemmann, Chris Hurst, Andy Meyer, Sherry Mitchem, Kathy Panagos, Cheryl Ray-Layton and Deborah Wideman. Members absent: Denise Glastetter, Amanda Layton, Kate Martin, Sarah Pruden and Gary Ziegler. Also present were Library Director Frankie Lea Hannan and Recording Secretary Alea Belmas.

Open Forum for Visitors – None

Reports to the Board – None

Public Hearing – Tax Rate

A motion was made by Tom Gross, seconded by Lana Arnzen, and approved unanimously to accept the proposed *tax rates* set by the State Auditor. They are as follows:

Cape County \$0.0729
Scott County \$0.0966
Perry County \$0.0881

It was noted that there have been no tax increases in 69 years.

A. Action Items

Approval of Minutes

A motion was made by Tom Gross, seconded by JoAnn Hahs, and approved unanimously to accept the July 2024 minutes.

A motion was made by JoAnn Hahs, seconded by Kathy Panagos, and approved unanimously to accept the July Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence – None.

2. Librarian's Report (Written report)

- Frankie Lea Hannan met with the Oran City Clerk to discuss the *Oran building* lease and any repairs that may need to be made, also requesting permission for the library to place a storage shed in the back of the building. The City Clerk will be presenting all of this to their Board at the meeting in August.
- The Jackson branch has restructured their *Circulation department* reassigning a current full time Circulation Clerk position, creating a new position of Programming Librarian. The Circulation department has also streamlined the efficiency of their duties in order to provide the best service possible to our patrons.
- The *new Programming Librarian* will provide assistance to the Children's Librarian and will be responsible for developing Adult programming for the Jackson branch. We are currently in the interviewing process.
- Frankie Lea Hannan attended an information session in Scott County for all departments impacted by the *SB 190 and SB 756 (Senior Citizen Real Estate Tax Relief)*, where they explained each of these Bills and their impact.

3. Committee Reports –

- The *Personnel Committee* met before the meeting tonight to discuss changes to the staff evaluation form and adding a job description for a Programming Librarian. A motion was made by JoAnn Hahs, seconded by Tom Gross and approved unanimously to accept these changes.
- The *Technology Committee* met before the meeting tonight to discuss the MoreNet network assessment report and a new technology improvement plan.

4. Unfinished Business –

- A motion was made by Deborah Wideman, seconded by Cheryl Ray-Layton, and approved unanimously to move \$97,017.00 of *Perry County's 2023 Non-Budgeted Revenue* to a CD that is coming due at the Bank of Missouri.
- The *MoreNet firewall project* was discussed in greater detail.

5. New Business –

- The *2024 Mid-Year Audit* was handed out and reviewed. A motion was made by Kathy Panagos, seconded by Deborah Wideman, and approved unanimously to accept the 2024 Mid-Year Audit.
- The *MoreNet firewall project* – A state funded library grant will pay for 5 years of service through MoreNet and upgrade all of our branches with a state of the art firewall system. A motion was made by Tom Gross, seconded by Andy Meyer, and approved unanimously to accept this proposal.

- We will be removing Jeff Trinkle from our *safe deposit box* at Montgomery Bank and replacing him with Frankie Lea Hannan. Alea Belmas and Frankie Lea Hannan are the ones who will have access to this box.
- The *Budget and Finance Committee* will meet at Jackson at 6:00 p.m. prior to the September 26th meeting.
- ***Committee assignments*** were given by Board President, Chris Hurst.
 - **Long-Range Planning**—Bev Hemmann, Sherry Mitchem, Deborah Wideman
 - **Personnel**—Kathy Panagos, JoAnn Hahs, Gary Ziegler, Kate Martin
 - **Policy & Bylaws**—Tom Gross, Sarah Pruden, Amanda Layton
 - **Budget & Finance**—Tom Gross, Denise Glastetter, Cheryl Ray-Layton

C. Executive Session – *None.*

D. Board Orientation and Training – *None.*

E. Adjournment

Andy Meyer made a motion, seconded by Tom Gross and approved unanimously to adjourn the meeting at 8:39 p.m.

The next regular board meeting will be held at Jackson, MO on Thursday, September 26, 2024 at 7:00 p.m., with the Budget and Finance Committee meeting at 6:00 p.m.

Respectfully submitted,

Alea Belmas

Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees Date: <u>9/26/2024</u> Presiding Officer: <u>Christopher J. Hurst</u>
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