

**The Riverside Regional Library
Board of Trustees Meeting
August 25, 2022**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, August 25, 2022 at Riverside Regional Library, Altenburg Library, 66 Poplar Street, Altenburg, Missouri.

Call to Order

The meeting was called to order by President Jack Baker at 7:02 p.m.

Roll Call

Members present were: Lana Arnzen, Jack Baker, Tom Gross, JoAnn Hahs, Chris Hurst, Amanda Layton, Martha Mangels, Kate Martin, Andy Meyer, Kathy Panagos and Deborah Wideman. Members absent: Sherry Mitchem and Gary Ziegler. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

Open Forum for Visitors – None.

Reports to the Board –

Kate Appleman and Marge Phillips from the *Born to Read Program*, a literacy project that started in 2001 that gives away board books to every baby at Southeast, Saint Francis and Perry County Hospital came in to discuss partnering with Riverside Regional Library.

Public Hearing – Tax Rate

A motion was made by Tom Gross, seconded by Andy Meyer, and approved unanimously to accept the proposed *tax rates* set by the State Auditor. They are as follows:

Cape County \$0.0748
Scott County \$0.0954
Perry County \$0.0881

It was noted that there have been no tax increases in 67 years.

A. Action Items

Approval of Minutes

A motion was made by JoAnn Hahs, seconded by Lana Arnzen, and approved unanimously to accept the July 2022 minutes.

A motion was made by Kathy Panagos, seconded by JoAnn Hahs, and approved unanimously to accept the July 2022 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence – None.

2. Librarian's Report (Written report)

- *Missouri Library Appropriations FY2022-FY2023* projected payment amounts were finalized by the Director of the Missouri State Library. Riverside Regional Library should receive \$61,674.95 per capita State Aid and \$65,094.24 in Athletes and Entertainers Tax funds. Equalization payments for Scott County will be \$16,218.57.
- The final report for the *LSTA STEM Grant* is due on September 15, 2022. Through this funding, Riverside Regional Library was able to purchase 127 new stem kits and 11 launch pads that were distributed throughout all of our branches.
- *Oceans of Possibilities Summer Reading Program 2022* – The final report for this is due on September 15, 2022. Through this funding, we were able to offer programs to strengthen reading and critical thinking skills throughout the summer.
- *Budget Balance Review* showed we are on track to come in under budget again this year, comparing the spending from this same time frame for the last two years.
- *Personnel* – Heather Chase was hired as a Part-time Clerk for the Jackson branch on August 2, 2022.

3. Committee Reports – None.

4. Unfinished Business

- *Unrestricted Funds Project Update* – Wesbecher Construction has furnished the new front door, and we are awaiting the mural to be repainted to match the wall.
- A motion was made by Kathy Panagos, seconded by JoAnn Hahs, and approved unanimously to use unrestricted funds from Cape County to cover part of the renovations being made to the space that *Gospel Life Church* is renting from the library at 1985 E. Jackson Blvd.

5. New Business

- The *2022 Mid-Year Audit* was handed out to all board members. We will discuss this at the next meeting.
- **Committee assignments** were given by Board President, Jack Baker.
 - **Long-Range Planning**—Martha Mangels, Sherry Mitchem, Deborah Wideman
 - **Personnel**—Kathy Panagos, Gary Ziegler, Kate Martin

- **Policy & Bylaws**—Tom Gross, Amanda Layton
- **Budget & Finance**— Andy Meyer, Tom Gross, Lana Arnzen, Chris Hurst
- The *Director's Evaluation forms* were distributed and need to be completed and turned in to Personnel Committee member, Gary Ziegler, as soon as possible.
- **The Budget and Finance Committee** – Will meet at ORAN at 6:00 p.m. prior to the September 22 Board meeting.
- **The Long Range Planning Committee** – This meeting has been tentatively set for 6:00 p.m. prior to the October 27 Board meeting.
- After some discussion, a motion was made by Martha Mangels, seconded by Tom Gross, and approved unanimously to donate \$1,500.00 to the *Born to Read Program*.
- A motion was made by Chris Hurst, seconded by Deborah Wideman, and approved unanimously to move the *Perry County Building and Improvements fund* to a 13 month CD with a higher interest rate.

C. Executive Session – None.

D. Board Orientation and Training– None.

E. Adjournment

Martha Mangels made a motion, seconded by Kathy Panagos and approved unanimously to adjourn the meeting at 8:20 p.m.

The next regular board meeting will be held at ORAN on Thursday, September 22, 2022 at 7:00 p.m, with the Budget and Finance committee meeting at 6:00 p.m.

Respectfully submitted,



Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 9/22/2022

Presiding Officer: Josh Baker