

**The Riverside Regional Library
Board of Trustees Meeting
July 25, 2024**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, July 25, 2024 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Chris Hurst at 7:00 p.m.

Roll Call

Members present were: Lana Arnzen, Denise Glastetter, Tom Gross, JoAnn Hahs, Beverly Hemmann, Chris Hurst, Kate Martin, Andy Meyer, Kathy Panagos, Sarah Pruden, Cheryl Ray-Layton, Deborah Wideman and Gary Ziegler. Members absent: Amanda Layton and Sherry Mitchem. Also present were Library Director Frankie Lea Hannan and Recording Secretary Alea Belmas.

Open Forum for Visitors – None

Reports to the Board – None

A. Action Items

Approval of Minutes

A motion was made by JoAnn Hahs, seconded by Kate Martin, and approved unanimously to accept the June 2024 minutes.

A motion was made by Tom Gross, seconded by Lana Arnzen, and approved unanimously to accept the June Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence –

- *Southeast Missourian* article dated 6/19/24 about the Alzheimer's Clinic that the library is offering.

2. Librarian's Report (Written report)

- *FY2025 State Aid to Public Libraries* certification eligibility and certification process were talked about.
- *FY2025 State Aid Funds Report* was discussed including where these monies were spent.

- *Personnel* – Elizabeth Gonzalez, full time clerk at our Jackson branch, has resigned effective 8/8/2024.

3. Committee Reports – None

4. Unfinished Business –

- *The Non-Budgeted Revenues table for 2023 was discussed and each County decided on the following:*
 - Scott County has decided to move the full \$94,348.00 to Montgomery Bank to open a new CD account.
 - Cape Girardeau County has decided to move \$50,000.00 into their Unrestricted account and making an additional payment of \$200,000.00 towards our Jackson building. The remaining \$95,921.00 will be left in the depository account.
 - Perry County is still deciding on what to do with their \$97,017.00 Non-Budgeted Revenue.

5. New Business –

- *The MoreNet firewall project* – A state funded library grant will pay for 5 years of service through MoreNet and upgrade all of our branches with a state of the art firewall system. A motion was made by Tom Gross, seconded by Andy Meyer, and approved unanimously to accept this proposal.
- *State Aid Application Forms* noting the reorganization of library boards were signed.
- *The Personnel Committee* – This meeting has been set for 6:00 p.m. on August 22nd at our Main branch.
- *The Technology Committee* – This meeting has been set for 6:25 p.m. on August 22nd at our Main branch.
- *Reorganization of Library Boards:*

- Riverside Regional Library Board:

A motion was made by Cheryl Ray-Layton, seconded by Kate Martin and approved unanimously to nominate Chris Hurst as President.

A motion was made by Tom Gross, seconded by JoAnn Hahs and approved unanimously to nominate Andy Meyer as Vice-President.

A motion was made by Gary Ziegler, seconded by Denise Glastetter and approved unanimously to nominate Lana Arnzen as Treasurer.

- Each County Board elected *new officers for the 2024-25 year*. They are:

Cape Girardeau County – They are staying the same. President, JoAnn Hahs; Vice President, Beverly Hemmann; Treasurer, Tom Gross.

Scott County – President, Denise Glastetter; Vice-President, Sarah Pruden; Treasurer, Sherry Mitchem.

Perry County – They are staying the same. President, Amanda Layton; Vice-President, Kate Martin; Treasurer, Deborah Wideman.

- We will be *adding board members for each County as signers* on each of our bank accounts, as well as removing any Board member that is not listed below. Board members are as follows:

Cape Girardeau County

Tom Gross
JoAnn Hahs
Beverly Hemmann
Andy Meyer
Kathy Panagos

Perry County

Chris Hurst
Amanda Layton
Kate Martin
Cheryl Ray-Layton
Deborah Wideman

Scott County

Lana Arnzen
Denise Glastetter
Sherry Mitchem
Sarah Pruden
Gary Ziegler

C. Executive Session –

- A motion was made by Beverly Hemmann, seconded by Andy Meyer and approved unanimously to go in to Executive Session. Roll call was taken to go in to executive session at 8:22 p.m. The vote was: Lana Arnzen, yes; Denise Glastetter, yes; Tom Gross, yes; JoAnn Hahs, yes; Beverly Hemmann, yes; Chris Hurst, yes; Kate Martin, yes; Andy Meyer, yes; Kathy Panagos, yes; Sarah Pruden, yes; Cheryl Ray-Layton, yes; Deborah Wideman, yes; Gary Ziegler, yes.
- A motion was made by Kate Martin, seconded by Deborah Wideman and approved unanimously to go out of Executive Session. Roll call was taken to go out of executive session at 8:29 p.m. The vote was: Lana Arnzen, yes; Denise Glastetter, yes; Tom Gross, yes; JoAnn Hahs, yes; Beverly Hemmann, yes; Chris Hurst, yes; Kate Martin, yes; Andy Meyer, yes; Kathy Panagos, yes; Sarah Pruden, yes; Cheryl Ray-Layton, yes; Deborah Wideman, yes; Gary Ziegler, yes.

D. Board Orientation and Training – None.

E. Adjournment

Andy Meyer made a motion, seconded by Kathy Panagos and approved unanimously to adjourn the meeting at 8:30 p.m.

The next regular board meeting will be held at Jackson, MO on Thursday, August 22, 2024 at 7:00 p.m, with the Personnel Committee meeting at 6:00 p.m. and the Technology Committee meeting at 6:25 p.m.

Respectfully submitted,

Alea Belmas

Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 8-22-2024

Presiding Officer: Christopher J. Hunt