

**The Riverside Regional Library
Board of Trustees Meeting
July 27, 2023**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, July 27, 2023 at Riverside Regional Library, Perryville Branch, 800 City Park Drive, Suite A, Perryville, Missouri.

Call to Order

The meeting was called to order by President, Jack Baker at 7:01 p.m.

Roll Call

Members present were: Lana Arnzen, Jack Baker, Tom Gross, JoAnn Hahs, Bev Hemmann, Chris Hurst, Amanda Layton, Kate Martin, Andy Meyer, Cheryl Ray-Layton and Deborah Wideman. Members absent: Sherry Mitchem, Kathy Panagos, Sarah Pruden and Gary Ziegler. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

- We welcome new Cape County board member Bev Hemmann and Perry County board member Cheryl Ray-Layton.

Open Forum for Visitors – Melissa Haymaker, Perryville Branch Manager and Wendy Schuler, Perryville branch patron.

Reports to the Board – None.

A. Action Items

Approval of Minutes

A motion was made by JoAnn Hahs, seconded by Deborah Wideman, and approved unanimously to accept the June 2023 minutes.

A motion was made by Tom Gross, seconded by Chris Hurst, and approved unanimously to accept the June 2023 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence

- Article in the Southeast Missourian, dated July 17, 2023, about Cape County board member, Andy Meyer, retiring from his job at the Missouri Department of Transportation later this year.

- Article in the Southeast Missourian, dated July 21, 2023, talking about the reciprocal borrowing agreement between Riverside Regional Library and the Cape Girardeau Public Library that begins on July 31st.

2. Librarian's Report (Written report)

- *FY2024 State Aid to Public Libraries* certification eligibility and certification process were talked about.
- *FY2024 State Aid Funds Report* was discussed including where these monies were spent.
- *15 CSR 30-200.015 Library Certification Requirement for the Protection of Minors* – the library has been revising existing policies and procedures or creating new ones to ensure compliance with the Secretary of State's new administrative rule.

3. Committee Reports – The *Personnel Committee* search for a new Library Director is underway.

4. Unfinished Business

- Unrestricted Funds Project Update – The *Scott City branch mural* is complete.

5. New Business

• Reorganization of Library Boards

Riverside Regional Library Board:

A motion was made by Tom Gross, seconded by Amanda Layton, and approved unanimously to re-nominate Jack Baker as President.

A motion was made by Amanda Layton, seconded by Deborah Wideman and approved unanimously to nominate Chris Hurst as Vice-President.

A motion was made by Tom Gross, seconded by Amanda Layton and approved unanimously to nominate Andy Meyer as Treasurer.

President, Jack Baker; Vice-President, Chris Hurst; Treasurer, Andy Meyer.

Each County Board elected *new officers for the 2023-24 year*. They are:

Cape Girardeau County—President, JoAnn Hahs; Vice-President, Bev Hemmann; Treasurer, Tom Gross.

Scott County—President, Gary Ziegler; Vice-President, Lana Arnzen; Treasurer, Sherry Mitchem.

Perry County—President, Amanda Layton; Vice-President, Kate Martin; Treasurer, Deborah Wideman.

- *State Aid Application Forms* noting the reorganization of library boards were signed.
- The *Conflict of Interest Resolution* has been signed by Jack Baker, Jeff Trinkle and Alea Belmas. This is a resolution of Riverside Regional Library, Jackson, Missouri, to establish a procedure to disclose potential conflicts of interest and substantial interests for certain officials. This is as stated in Article VII – of the Library Board Code of Ethics in Riverside Regional Library’s Policy Manual.
- Perry County board made the decision to cash in a T-Bill through Montgomery Bank and switch to a 13 month CD at a rate of 5.25% at the Bank of Missouri. A motion was made by Deborah Wideman, seconded by Amanda Layton and approved unanimously to move this money.
- Board Members are as follows:

Cape Girardeau County

Tom Gross
JoAnn Hahs
Beverly Hemmann
Andy Meyer
Kathy Panagos

Perry County

Chris Hurst
Amanda Layton
Kate Martin
Cheryl Ray-Layton
Deborah Wideman

Scott County

Lana Arnzen
Jack Baker
Sherry Mitchem
Sarah Pruden
Gary Ziegler

C. Executive Session

- A motion was made by Kate Martin, seconded by Andy Meyer and approved unanimously to go in to Executive Session. Roll call was taken to go in to executive session at 7:55 p.m. The vote was: Lana Arnzen, yes; Jack Baker, yes; Tom Gross, yes; JoAnn Hahs, yes; Bev Hemmann, yes; Chris Hurst, yes; Amanda Layton, yes; Kate Martin, yes; Andy Meyer, yes; Cheryl Ray-Layton yes; and Deborah Wideman, yes.
- A motion was made by Kate Martin, seconded by Lana Arnzen and approved unanimously to go out of Executive Session. Roll call was taken to go out of executive session at 8:19 p.m. The vote was: Lana Arnzen, yes; Jack Baker, yes; Tom Gross, yes; JoAnn Hahs, yes; Bev Hemmann, yes; Chris Hurst, yes; Amanda Layton, yes; Kate Martin, yes; Andy Meyer, yes; Cheryl Ray-Layton, yes; and Deborah Wideman, yes.

D. Board Orientation and Training– None.

E. Adjournment

Andy Meyer made a motion, seconded by Deborah Wideman and approved unanimously to adjourn the meeting at 8:19 p.m.

The next regular board meeting will be held at our Scott City branch – 2108 Main Street, Scott City, MO on Thursday, August 24, 2023 at 7:00 p.m.

Respectfully submitted,

Alea Belmas

Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 02/24/2023

Presiding Officer: Jack Baker