

**The Riverside Regional Library
Board of Trustees Meeting
July 22, 2021**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, July 22, 2021 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President Kathy Panagos at 7:06 p.m.

We welcome new board members from Scott County: Lana Arnzen and Sherry Mitchem.

Roll Call

Members present were: Lana Arnzen, June Ernst, Tom Gross, JoAnn Hahs, Chris Hurst, Martha Mangels, Andy Meyer, Sherry Mitchem, Kathy Panagos, Deborah Wideman and Gary Ziegler. Members absent: Jack Baker, Carrie Massey and Jackie Pender. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

Open Forum for Visitors – None.

- **Action Items**

- Approval of Minutes**

- A motion was made by Martha Mangels, seconded by JoAnn Hahs, and approved unanimously to accept the June 2021 minutes.

- A motion was made by Martha Mangels, seconded by Tom Gross, and approved unanimously to accept the June 2021 Allowance of Bills and Financial Report.

B. Information Items

- 1. Correspondence**

- Republic Monitor Newspaper article, dated July 1, 2021 about the train excursion hosted by Riverside Regional Library and the St. Louis Iron Mountain Railway.
 - KFVS News and a Southeast Missourian article, dated June 30, 2021, talking about the library switching to a different eBook service.

- KFVS News story, dated July 6, 2021, about the MDC Nature Center partnering with the library to teach children about Heartland animals.

2. Librarian's Report (Written report)

- Governor Parson's vetoed additional A&E funds, which leaves the usual \$800,000 to distribute to libraries.
- MoLib2GO overdrive transfer was complete as of July 1, 2021
- Jackson Walmart donated several boxes of individual packages of antibacterial wipes, assorted hand sanitizers and soft soap to the library.
- Riverside Regional Library received a JCOB Tourism Grant for US Bank in Jackson.

3. Committee Reports – None.

4. Unfinished Business

- **Unrestricted Funds** – After discussion, a motion was made by Martha Mangels, seconded by Tom Gross, and approved unanimously to use Unrestricted Funds to pay to power wash the building and sidewalk at the Jackson branch. Aj's Mobile Wash will provide these services for \$700.00. Before having this done, I will call for a quote to coat the mural on the building to make sure it does not get damaged.
- Kelso Services installed a new HVAC system at the Benton branch.
- Phase 3 Reopening – There has been another Covid surge. A motion was made by Martha Mangels, seconded by Andy Meyer and approved unanimously to table this discussion for another month.
- Jeff distributed financial documents from the auditor's 2020 Year End Financial Compilation and asked that money overages be moved to each county's Unrestricted accounts and/or Building & Improvement Fund.
 - Scott County decided to distribute money overages of \$72,229.00 as follows:
 - \$18,057.25 into the Unrestricted account
 - \$36,114.50 into a Building & Improvement CD
 - \$18,057.25 (the remaining amount) to be left in the depository account
 - Cape Girardeau County decided to distribute money overages of \$90,236.00 as follows:
 - \$45,118.00 into the Unrestricted account
 - \$45,118.00 (the remaining amount) to be left in the depository account
 - Perry County decided to hold off on distributing money overages of \$108,753.00 until they receive further information on their CD renewal date and rate.

5. New Business

- State Aid Application Forms noting the reorganization of library boards were signed.

- **Reorganization of Library Boards**

Riverside Regional Library Board:

A motion was made by June Ernst, seconded by Gary Ziegler, and approved unanimously to re-nominate Kathy Panagos as President.

A motion was made by Gary Ziegler, seconded by June Ernst and approved unanimously to nominate Jack Baker as Vice-President.

A motion was made by June Ernst, seconded by Deborah Wideman and approved unanimously to nominate Jackie Pender as Treasurer.

President, Kathy Panagos; Vice-President, Jack Baker; Treasurer, Jackie Pender.

Each County Board elected new officers for the 2021-22 year. They are:

Cape Girardeau County—President, JoAnn Hahs; Vice-President, Martha Mangels; Treasurer, Tom Gross.

Scott County—President, Gary Ziegler; Vice-President, Lana Arnzen; Treasurer, Sherry Mitchem.

Perry County—President, Chris Hurst; Vice-President, Deborah Wideman; Treasurer, June Ernst.

- A motion to amend bi-laws, if needed, for each board member to be able to sign checks as it's getting more difficult to have both signers and the board meetings. The motion was made by Martha Mangels, seconded by June Ernst and approved unanimously.

Board members are as follows:

Cape Girardeau County

Tom Gross
JoAnn Hahs
Martha Mangels
Andy Meyer
Kathy Panagos

Perry County

June Ernst
Chris Hurst
Jackie Pender
Deborah Wideman

Scott County

Lana Arnzen
Jack Baker
Carrie Massey
Sherry Mitchem
Gary Ziegler

- After discussion, a motion was made by Gary Ziegler, seconded by Tom Gross and approved unanimously to table making a decision on closing for Juneteeth and making it a paid holiday.
- We received a Covid related IRS credit for Social Security taxes paid in the last quarter of 2020. This credit was used towards a future payment.

- We have decided to start receiving multiple invoices via electronic billing since the mail service has been slow.

C. Executive Session –

- A motion was made by Tom Gross, seconded by June Ernst and approved unanimously to go into Executive Session. Roll call was taken to go in to executive session at 8:20 p.m. The vote was: Lana Arnzen, yes; June Ernst, yes; Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Martha Mangels, yes; Andy Meyer, yes; Sherry Mitchem, yes; Kathy Panagos, yes; Deborah Wideman, yes; and Gary Ziegler, yes.
- A motion was made by Martha Mangels, seconded by Randal Friend and approved unanimously to go out of Executive Session at 8:29 p.m. The vote was: Lana Arnzen, yes; June Ernst, yes; Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Martha Mangels, yes; Andy Meyer, yes; Sherry Mitchem, yes; Kathy Panagos, yes; Deborah Wideman, yes; and Gary Ziegler, yes.

D. Board Orientation and Training– None.

E. Adjournment

JoAnn Hahs made a motion, seconded by Andy Meyer and approved unanimously to adjourn the meeting at 8:30 p.m.

The next regular board meeting will be held at Jackson on Thursday, August 26, 2021 at 7:00 p.m.

Respectfully submitted,

Alea Belmas

Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 8-26-2021

Presiding Officer: Kathy Panagos