

**The Riverside Regional Library
Board of Trustees Meeting
June 22, 2023**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, June 22, 2023 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Jack Baker at 7:02 p.m.

Roll Call

Members present were: Jack Baker, Tom Gross, JoAnn Hahs, Chris Hurst, Amanda Layton, Martha Mangels, Kate Martin, Sherry Mitchem, Kathy Panagos, Sarah Pruden, Cheryl Ray-Layton, Deborah Wideman and Gary Ziegler. Members absent: Lana Arnzen and Andy Meyer. Also present were Library Director Jeff Trinkle. Board Member Kate Martin filled in as Recording Secretary Alea Belmas, who was absent.

Open Forum for Visitors – None.

Reports to the Board – None.

A. Action Items

Approval of Minutes

A motion was made by Amanda Layton, seconded by Tom Gross, and approved unanimously to accept the May 2023 minutes.

A motion was made by Martha Mangels, seconded by JoAnn Hahs, and approved unanimously to accept the May 2023 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence – None.

2. Librarian's Report (Written report)

- *Missouri Public Library Director's Conference (MPLD) Spring Conference* was held on June 1st and 2nd. Library Director, Jeff Trinkle was in attendance.

- *Equalization payment 3&4* was received for FY 2023 for Scott County in the amount of \$8,109.29 and the *Athletes and Entertainers payment 3&4* was received for FY 2023 in the amount of \$33,635.02.
- The *Annual Operating Budget* has been submitted to the Missouri Ethics Commission.
- *Personnel* – Jenna Winchester was hired as the Part-Time Assistant to the Children’s Librarian, which is a temporary position and part of the Summer Reading Grant effective 5/30/2023.

3. **Committee Reports** – The *Policy & By-Laws Committee* met prior to the board meeting tonight to review and revise some of the library policies.

4. Unfinished Business

- Unrestricted Funds Project Update – The *Scott City branch renovations* are complete. The mural is in the process of being painted. Money left over from these projects will go towards the purchase of new tables.
- The *Non-Budgeted Revenues table for 2022* was discussed and all three counties are still deciding on what to do with their excess funds.

5. New Business

- A motion was made by Tom Gross, seconded by Gary Ziegler, and approved unanimously to revise the following *Policies*:

Collection Development Policy
Circulation Policy
Meeting Room Policy
Display Policy

- Rick Hoffnan will be setting up his *fireworks tent* in the parking lot again this year.

C. Executive Session

- A motion was made by Martha Mangels, seconded by Deborah Wideman and approved unanimously to go in to Executive Session. Roll call was taken to go in to executive session at 7:50 p.m. The vote was: Jack Baker, yes; Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Amanda Layton, yes; Martha Mangels, yes; Kate Martin, yes; Sherry Mitchem, yes; Kathy Panagos, yes; Sarah Pruden, yes; Cheryl Ray-Layton, yes; Deborah Wideman, yes; Gary Ziegler, yes.
- A motion was made by Martha Mangels, seconded by Tom Gross and approved unanimously to go out of Executive Session. Roll call was taken to go out of executive session at 8:10 p.m. The vote was: Jack Baker, yes; Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Amanda Layton, yes; Martha Mangels, yes; Kate Martin, yes; Sherry Mitchem, yes; Kathy Panagos, yes; Sarah Pruden, yes; Cheryl Ray-Layton, yes; Deborah Wideman, yes; Gary Ziegler, yes.

D. Board Orientation and Training– None

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E. Adjournment

Deborah Wideman made a motion, seconded by Martha Mangels and approved unanimously to adjourn the meeting at 8:13 p.m.

The next regular board meeting will be held at our Perryville branch on Thursday, July 27, 2023 at 7:00 p.m.

Respectfully submitted,



Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 07/23/2023

Presiding Officer: Jade Baker