

**The Riverside Regional Library
Board of Trustees Meeting
May 22, 2025**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, May 22, 2025, at Riverside Regional Library, 800 City Park Drive, Suite A, Perryville, MO 63775.

Call to Order

The meeting was called to order by President, Chris Hurst at 7:27 p.m.

Roll Call

Members present: Denise Glastetter, Tom Gross, JoAnn Hahs, Chris Hurst, Michele Irby, Andy Meyer, Cheryl Ray-Layton, and Deborah Wideman. Members absent: Lana Arnzen, Beverly Hemmann, Amanda Layton, Kate Martin, Sherry Mitchem, Sarah Pruden and Gary Ziegler. Also present were Library Director Frankie Lea Hannan and Recording Secretary Alea Belmas.

Open Forum for Visitors – None

Reports to the Board – None

A. Action Items

Approval of Minutes

A motion was made by Andy Meyer, seconded by Michele Irby, and approved unanimously to accept the March 2025 minutes.

A motion was made by JoAnn Hahs, seconded by Tom Gross, and approved unanimously to accept the March and April Allowance of Bills and Financial Reports.

B. Information Items

1. Correspondence – None

2. Librarian's Report (Written report)

- During the month of April, a *patron survey* was conducted, and participants were able to answer nine questions regarding library use, resources and overall satisfaction of library services. A total of 230 surveys were completed.
- *State Aid payments 3&4* were received for FY 2025: Cape Girardeau County \$15,122.39; Perry County \$6,747.64; Scott County \$8,688.00.
- A payment of \$404.44 for the *CSLP Grant FY2025*, was received from the Missouri State Library on 4/23/2025.
- *Personnel* – Sue Kellett, part-time Circulation Clerk in Jackson, submitted her resignation, effective 4/25/2025.

3. Committee Reports – None

C. Unfinished Business –

- The *2024 Financial Statement* was reviewed and discussed. A motion was made by Tom Gross, seconded by Andy Meyer and approved unanimously to accept the 2024 Financial Statement.
- We received a *quote from Marmic Fire and Safety*, for necessary updates to the sprinkler system at the Jackson branch.
- All promised *Grant money* must be fulfilled through June 2026, from the Institute of Museum and Library Services. We expect to be updated on any future funding at a later date.

D. New Business –

- The *2024 Annual Report* was distributed prior to tonight's meeting. A motion was made by Denise Glastetter, seconded by Andy Meyer and approved unanimously to accept the 2024 Annual Report with revisions.
- Discussion about a *building for sale* that has the potential to house our *Scott City* branch. Frankie Lea Hannan and the Scott County board members plan to look at this space before the next board meeting in June.
- We have received a quote from *Wesbecher Construction* to repair the back of the building at the Jackson branch.

E. Closed Session – None.

F. Board Orientation and Training – None.

G. Adjournment

Cheryl Ray-Layton made a motion, seconded by Deborah Wideman and approved unanimously to adjourn the meeting at 8:32 p.m.

The next regular board meeting will be held at Jackson, MO on Thursday, June 26, 2025, at 7:00 p.m.

Respectfully submitted,



Alea Belmas

Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 6-26-2025

Presiding Officer: Christopher J. Hunt