

**The Riverside Regional Library
Board of Trustees Meeting
May 25, 2023**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, May 25, 2023 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Jack Baker at 7:08 p.m.

Roll Call

Members present were: Lana Arnzen, Jack Baker, Tom Gross, JoAnn Hahs, Chris Hurst, Amanda Layton, Martha Mangels, Andy Meyer, Kathy Panagos, Sarah Pruden, Sherry Mitchem, Deborah Wideman and Gary Ziegler. Members absent: Kate Martin and Cheryl Ray-Layton. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

Open Forum for Visitors – None.

Reports to the Board – Joyce Luten, Scott City Branch Manager and Lexi Triplett to propose painting a mural on the wall in the new program room at the Scott City branch. Melissa Haymaker, Perryville Branch Manager.

A. Action Items

Approval of Minutes

A motion was made by Gary Ziegler, seconded by Tom Gross, and approved unanimously to accept the April 2023 minutes.

A motion was made by JoAnn Hahs, seconded by Andy Meyer, and approved unanimously to accept the April 2023 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence

- *Article in the Southeast Missourian*, dated April 18, 2023, talking about the library being “healthy” in its 3-county region.
- *Article in the Southeast Missourian*, dated May 28, 2023, about our Oran branch hosting a “Star Wars” event the following week.

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2. Librarian's Report (Written report)

- *House Bill 12 (HB 12)* which included the \$4.5 million in State Aid that the Senate Appropriations Committee had restored to the budget, has passed through the Missouri House of Representatives and Senate and is now headed to Governor Mike Parson's office for final approval.
- *State Aid payments 3&4* were received for FY 2023: Cape Girardeau County \$16,094.40; Perry County \$6,699.29; Scott County \$7,545.35.
- The *2022 Annual Report* was distributed to each of the County Commissioners. Board members were in attendance at each County. All went well.
- The 1st Annual *Missouri Evergreen Users Conference* was held on April 13th and April 14th. Library Director, Jeff Trinkle was in attendance.
- *Friends of the Library* held their *2023 annual Spring Book Sale* in April and raised over \$1,112.00. We appreciate the efforts of our Friends group and are very proud of their success with this event.

3. Committee Reports – The Personnel Committee met prior to the board meeting tonight to review and revise the job announcement for the Library Director position.

4. Unfinished Business

- Unrestricted Funds Project Update –
 1. The *Scott City branch renovations* are complete. They are looking to have a mural painted on the wall in the new program room. A mural was approved, using Scott County Unrestricted Funds that were left over from the renovations to pay for this project.
 2. Discussion about new *shelving* for the Scott City and Altenburg branches.
- *Administrative Rule 15 CSR 30-200.015* – The Policy and By-Laws Committee will meet to go over changes to our policies before the board meeting on June 22nd.
- *Reciprocal Borrowing Agreement* – A motion was made by Martha Mangels, seconded by Andy Meyer, and approved unanimously to accept the Reciprocal Borrowing Agreement with Cape Girardeau Public Library, effective July 29, 2023.

5. New Business

- Jeff distributed financial documents from the auditor's *2022 Year End Financial Compilation* and asked that money overages be moved to each county's Unrestricted accounts and/or Building & Improvement Fund. All three counties have decided to hold off on this until the next meeting.
- A motion was made by Tom Gross, seconded by Andy Meyer, and approved unanimously to set the *branch board meeting dates* as follows: July 2023 meeting - Perryville branch, and the August 2023 meeting – Scott City branch.
- *Current Board Member Term Renewals 2023* – Cape County Board Member Martha Mangels is resigning from the board, effective at the end of June 2023, after 8 years of service. Scott County Board Member Gary Ziegler and Perry County Board Member Kate Martin will need to renew their terms.
- The *Policy and By-Laws Committee* – This meeting has been set for 6:00 p.m. on June 22nd at our Main branch. Tom Gross will be the chairperson for this committee.

- Perry County has a *6-mo T-Bill* that has matured. A motion was made by Chris Hurst, seconded by Amanda Layton, and approved unanimously to roll this T-Bill into another 6-mo T-Bill at the rate of 5.5% interest.

C. Executive Session

- A motion was made by Martha Mangels, seconded by Tom Gross and approved with one dissenting vote to go in to Executive Session. Roll call was taken to go in to executive session at 8:35 p.m. The vote was: Lana Arnzen, yes; Jack Baker, yes; Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Amanda Layton, yes; Martha Mangels, yes; Andy Meyer, yes; Kathy Panagos, yes; Sherry Mitchem, yes; Sarah Pruden, yes; Deborah Wideman, yes; Gary Ziegler, yes.
- A motion was made by Martha Mangels, seconded by Tom Gross and approved unanimously to go out of Executive Session. Roll call was taken to go out of executive session at 8:50 p.m. The vote was: Lana Arnzen, yes; Jack Baker, yes; Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Amanda Layton, yes; Martha Mangels, yes; Andy Meyer, yes; Kathy Panagos, yes; Sherry Mitchem, yes; Sarah Pruden, yes; Deborah Wideman, yes; Gary Ziegler, yes.

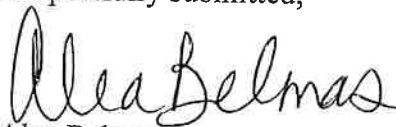
D. Board Orientation and Training-- None.

E. Adjournment

Chris Hurst made a motion, seconded by Deborah Wideman and approved unanimously to adjourn the meeting at 8:58 p.m.

The next regular board meeting will be held at Jackson, MO on Thursday, June 22, 2023 at 7:00 p.m., with the Policy and By-Laws Committee meeting at 6:00p.m.

Respectfully submitted,



Alea Belmas

Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 06/22/2023

Presiding Officer: Jack Baker