

**The Riverside Regional Library
Board of Trustees Meeting
April 28, 2022**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, April 28, 2022 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President Kathy Panagos at 7:00 p.m.

Roll Call

Members present were: Lana Arnzen, Jack Baker, June Ernst, Tom Gross, JoAnn Hahs, Andy Meyer, Kathy Panagos, and Gary Ziegler. Members absent: Chris Hurst, Amanda Layton, Martha Mangels, Carrie Massey, Sherry Mitchem, Jackie Pender and Deborah Wideman. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

Open Forum for Visitors -- None

A. Action Items

Approval of Minutes

A motion was made by JoAnn Hahs, seconded by Andy Meyer, and approved unanimously to accept the March 2022 minutes.

A motion was made by Tom Gross, seconded by Lana Arnzen, and approved unanimously to accept the March 2022 Allowance of Bills and Financial Report.

B. Information Items

1. **Reports to the Board** – Greg Schwab and Mac Davenport from *Gospel Life Church* presented a proposal to rent the space next door at 1985 E. Jackson Blvd.
2. **Correspondence** – None.
3. **Librarian's Report** (Written report)

- Cape Girardeau County Clerk's office is preparing to send out the *2022 Certification of the Assessed Valuation notices* to all political subdivisions.
- Beginning April of 2022, all libraries are required to have a new *Unique Entity Identifier (UEI)*, which replaces the DUNS Number in order to be eligible to receive IMLS grants. Riverside Regional Library has completed this process.
- *Missouri Ethics Commission (MEC) Personal Financial Disclosures* have been filed by Library Director, Jeff Trinkle and Business Office Manager, Alea Belmas.
- *Personnel* – Kimberly Kapp was hired as a Part-Time Clerk at our Jackson Branch, effective April 12th.

4. Committee Reports – None.

5. Unfinished Business

- *Wesbecher Construction* is in the process of installing a new door on the front of the building. Once that is completed the mural will be repainted. They have also been installing LED lights throughout the building and will be installing a new garage door.
 - The *2021 Annual Report* was distributed to each of the County Commissioners. Board members were in attendance at each County. All went well.
- **Unrestricted Funds – None.**

6. New Business

- We have purchased 1,000 meals for our *Summer Lunch Program* which will begin on June 1st, with the option to purchase more if needed.

C. Executive Session – None.

D. Board Orientation and Training– None.

E. Adjournment

Lana Arnzen made a motion, seconded by Andy Meyer and approved unanimously to adjourn the meeting at 8:28 p.m.

The next regular board meeting will be held at Jackson on Thursday, May 26, 2022
at 7:00 p.m.

Respectfully submitted,

Alea Belmas

Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 26-May-2022

Presiding Officer: *Jack Baker*