

**The Riverside Regional Library
Board of Trustees Meeting
March 23, 2023**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, March 23, 2023 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Jack Baker at 7:03 p.m.

Roll Call

Members present were: Lana Arnzen, Jack Baker, Tom Gross, JoAnn Hahs, Chris Hurst, Amanda Layton, Martha Mangels, Andy Meyer, Sarah Pruden and Gary Ziegler. Members absent: Kathy Panagos, Kate Martin, Sherry Mitchem and Deborah Wideman. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

Open Forum for Visitors – None.

Reports to the Board – None.

A. Action Items

Approval of Minutes

A motion was made by Martha Mangels, seconded by Amanda Layton, and approved unanimously to accept the February 2023 minutes.

A motion was made by Lana Arnzen, seconded by Martha Mangels, and approved unanimously to accept the February 2023 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence

- A letter from Cape Girardeau County and Proctor & Gamble regarding the *PILOT program* was discussed.

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2. Librarian's Report (Written report)

- *House Bill 986 (HB986)* has been amended to add placing limits on what formats of materials libraries can buy with tax dollars. The bill has been referred to the Rules – Administrative Oversight Committee.
- *Seed Exchange Library at the Jackson Main Library* – We have teamed up with the Cape Girardeau Master Gardeners and the University of Missouri Extension to offer over 50 different types of seeds that are available for free to the community.
- The library has purchased two *AWE Learning's All-In-One Workstations Platinum 2 Bilingual Spanish Early Literacy Stations*. One will remain at our Main Branch in Jackson and the other one went to our Oran Branch.
- Riverside Regional Library has received a check for \$15,469.69 as our part of the payments in lieu of taxes from our agreements between *Cape Girardeau County and Proctor and Gamble PILOT programs for 2023*.
- *Friends of the Library* held their *2023 Indoor Yard Sale* in February and raised \$990.15. We appreciate the efforts of our Friends group and are very proud of their success with this event.

3. Committee Reports – None.

4. Unfinished Business

- Unrestricted Funds Project Update –
 1. Wesbecher Construction has filled the *sinkhole* at our *Benton branch* and repairs have been made to put an end to the issue.
 2. The *Scott City branch renovations* are almost complete.
- Preparations for the *Staff Appreciation Dinner* on April 29th are under way.

5. New Business

- The *68th Annual Report* was reviewed and discussed. A motion was made by Martha Mangels, seconded by Gary Ziegler, and approved unanimously to accept the *68th Annual Report*.
- The revised *Five-Year Strategic Plan* was reviewed and discussed. A motion was made by Andy Meyer, seconded by Tom Gross, and approved unanimously to accept the *Five-Year Strategic Plan* as amended.
- The *Personnel Committee* – This meeting has been set for 6:00 p.m. on April 17th at our Main branch. JoAnn Hahs has been added to this committee.

C. Executive Session

- A motion was made by Andy Meyer, seconded by Lana Arnzen and approved with one dissenting vote to go in to Executive Session. Roll call was taken to go in to executive session at 8:15 p.m. The vote was: Lana Arnzen, yes; Jack Baker, yes; Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Amanda Layton, yes; Martha Mangels, yes; Andy Meyer, yes; Sarah Pruden, yes; Gary Ziegler, yes.

- A motion was made by Martha Mangels, seconded by Gary Ziegler and approved unanimously to go out of Executive Session. Roll call was taken to go out of executive session at 8:37 p.m. The vote was: Lana Arnzen, yes; Jack Baker, yes; Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Amanda Layton, yes; Martha Mangels, yes; Andy Meyer, yes; Sarah Pruden, yes; Gary Ziegler, yes.

D. Board Orientation and Training— None.

E. Adjournment

Chris Hurst made a motion, seconded by Amanda Layton and approved unanimously to adjourn the meeting at 8:38 p.m.

The next board meeting will be held at the MU Extension Center, 684 Jackson Trail, Jackson, MO on Saturday, April 29, 2023 at 7:30 p.m.

Respectfully submitted,

Alea Belmas

Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 7/29/2023

Presiding Officer: *Jack Baker*