

**The Riverside Regional Library
Board of Trustees Meeting
February 22, 2024**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, February 22, 2024 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Jack Baker at 7:02 p.m.

Roll Call

Members present were: Lana Arnzen, Jack Baker, Tom Gross, Beverly Hemmann, Chris Hurst, Amanda Layton, Sherry Mitchem, Kathy Panagos, Cheryl Ray-Layton, Deborah Wideman and Gary Ziegler. Members absent: JoAnn Hahs, Andy Meyer and Sarah Pruden. Also present were Library Director Frankie Lea Hannan and Recording Secretary Alea Belmas.

Open Forum for Visitors – Denise Glastetter, potential Scott County board member candidate

Reports to the Board – Katie Hill Earnhart, Library Director at Cape Girardeau Public Library, talking about the Missouri Public Library Standards.

A. Action Items

Approval of Minutes

A motion was made by Gary Ziegler, seconded by Lana Arnzen, and approved unanimously to accept the January 2024 minutes.

A motion was made by Lana Arnzen, seconded by Amanda Layton, and approved unanimously to accept the January Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence -

- A letter from Cape Girardeau County and Proctor & Gamble regarding the *PILOT program* was discussed. Also included was a payment of \$17,877.17 received for 2024 in lieu of taxes.

2. Librarian's Report (Written report)

- Riverside Regional Library has submitted the fiscal impact for *House Bill 2498 (HB2498)* to the Missouri Legislative Research Oversight Division. The estimated total cost per general election in Cape Girardeau, Perry and Scott County is \$46,251.00.
- *Uptown Jackson April 8th Eclipse Participation/Eclipse Glasses* – The library has sponsored a *Story Walk* that will be on display starting at the beginning of March. We have received 4,000 eclipse glasses that will be distributed to each of our branches. The procedure for distribution will be in place as of March 1st.
- Director Frankie Lea Hannan visited our *Altenburg branch* on January 23rd where she toured the entire branch and spoke with Branch Manager, Eunice Schlichting, about concerns she might have regarding the branch. On February 20th, while once again at the Altenburg branch, Frankie Lea spoke with some community members that had some requests and praise for the library.
- *Friends of the Library* held their *2024 Indoor Garage Sale* in January and raised \$1,480. Due to the level of donations they received they are considering an additional garage sale April 18-20, 2024. We appreciate the efforts of our Friends group and are very proud of their success with this event!
- *Personnel* – Makayla Pecaut was hired as a part-time Circulation Clerk in Jackson, effective 2/5/2024.

3. **Committee Reports** – The *Long Range Planning committee* met before the meeting tonight to discuss some upgrades that are needed at all of our branches.

4. Unfinished Business –

- The library has not had any luck getting *quotes for snow removal* at our main branch. Requests for quotes were sent out to multiple businesses.
- RRL Board Vice President, Chris Hurst, has agreed to become the *Interim Board President* after current President Jack Baker vacates his seat at the end of March.
- A motion was made by Gary Ziegler, seconded by Kathy Panagos, and approved unanimously to revise our *vacation policy*.

5. New Business –

- The Perryville branch received a *Reconsideration Form* that was discussed.
- A motion was made by Beverly Hemmann, seconded by Chris Hurst, and approved unanimously to move the *March board meeting* to March 21st.
- Frankie Lea will be requesting *quotes* for updated office email, new operating system and new barcode readers.

C. Executive Session – None

D. Board Orientation and Training – None.

E. Adjournment

Gary Ziegler made a motion, seconded by Cheryl Ray-Layton and approved unanimously to adjourn the meeting at 8:20 p.m.

The next regular board meeting will be held at Jackson, MO on Thursday, March 21, 2024 at 7:00 p.m.

Respectfully submitted,



Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 3/21/24

Presiding Officer: Jalen Baker