

**The Riverside Regional Library
Board of Trustees Meeting
February 23, 2023**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, February 23, 2023 at Gospel Life Church, 1985 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Jack Baker at 7:02 p.m.

Roll Call

Members present were: Jack Baker, Tom Gross, JoAnn Hahs, Chris Hurst, Amanda Layton, Kate Martin, Andy Meyer, Kathy Panagos, Sherry Mitchem, Deborah Wideman and Gary Ziegler. Members absent: Lana Arnzen, Martha Mangels and Sarah Pruden. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

Open Forum for Visitors – Thank you to Pastor Greg Schwab and wife Julie from Gospel Life Church for hosting tonight's Board meeting.

A. Action Items

Approval of Minutes

A motion was made by Tom Gross, seconded by Andy Meyer, and approved unanimously to accept the January 2023 minutes.

A motion was made by Kathy Panagos, seconded by Gary Ziegler, and approved unanimously to accept the January 2023 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence

- *Southeast Missourian newspaper article* on February 6th in regards to local author Terry H. Irwin who wrote "Sgt. Dinwiddies War" discussing his book at our Jackson branch.
- *Thank you letter* from Gospel Life Church thanking the library for their support.

2. Librarian's Report (Written report)

- A *summary* was shared showing the *FY2022 Equalization Funds* received for Scott County and how these funds were spent.
- *Local author Terry H. Irwin* drew a crowd at the Jackson branch when he came in to discuss his book, "Sgt. Dinwiddie's War: B-17s, POWs and the Belgian Underground in World War II" on February 9th.
- *Missouri Ethics Commission (MEC) Personal Financial Disclosures* have been filed by Library Director, Jeff Trinkle and Business Office Manager, Alea Belmas.
- *Personnel* – Sue Kellett was hired as a part-time Clerk at our Jackson branch on February 13th.

3. Committee Reports –

- The *Long Range Planning Committee* met prior to the board meeting tonight to review and change to the Five-Year Strategic Plan.

4. Unfinished Business

- Unrestricted Funds Project Update –
 1. The *HVAC system* has been installed.
 2. The *mural door* has been installed and painted.
 3. Wesbecher Construction will start filling *potholes* soon.
 4. The *Scott City branch renovations* are underway. Looking to be finished in March.
 5. Wesbecher Construction is going to give us a quote on the *sinkhole* at our *Benton* branch. A motion was made by Gary Ziegler, seconded by Sherry Mitchem, and approved unanimously to spend up to \$3,500.00 of Unrestricted Funds to cover the repair of this sinkhole.
- *Administrative Rule 15 CSR 30-200.015* was further discussed in regards to the change in wording.
- Pricing for the *Tumble Book library* was discussed. A motion was made by Tom Gross, seconded by Andy Meyer, and approved with 10 yea's and 1 nay, to use Unrestricted Funds, a 50/25/25 split per county, to pay for this project.

5. New Business

- The *2022 Financial Statement* was distributed prior to tonight's meeting. A motion was made by Gary Ziegler, seconded by Kate Martin and approved unanimously to accept the 2022 Financial Statement.
- A *Reciprocal Borrowing Agreement* with Cape Girardeau Public Library was discussed. We are waiting to hear if it has been approved.
- A discussion on the *2022 Cape Girardeau County Assessor Form 11A*.

C. Executive Session – None.

D. Board Orientation and Training– None.

E. Adjournment

Chris Hurst made a motion, seconded by Amanda Layton and approved unanimously to adjourn the meeting at 8:20 p.m.

The next regular board meeting will be held at Jackson on Thursday, March 23, 2023 at 7:00 p.m.

Respectfully submitted,



Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 3/23/2023

Presiding Officer: Jack Behn