

**The Riverside Regional Library  
Board of Trustees Meeting  
January 27, 2022**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, January 27, 2022 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

**Call to Order**

The meeting was called to order by President Kathy Panagos at 7:03 p.m.

**Roll Call**

Members present were: Lana Arnzen, Jack Baker, June Ernst, Tom Gross, JoAnn Hahs, Chris Hurst, Martha Mangels, Carrie Massey, Andy Meyer, Sherry Mitchem, Kathy Panagos, and Gary Ziegler. Members absent: Amanda Layton, Jackie Pender and Deborah Wideman. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

**Open Forum for Visitors – None**

**A. Action Items**

**Approval of Minutes**

A motion was made by Jack Baker, seconded by Tom Gross, and approved unanimously to accept the December 2021 minutes, after amending them to add that we having a non-binding agreement for Rick Hoffman to use the parking lot for his fireworks stand this summer.

A motion was made by Martha Mangels, seconded by Andy Meyer, and approved unanimously to accept the December 2021 Allowance of Bills and Financial Report.

**B. Information Items**

**1. Correspondence – None.**

**2. Librarian's Report (Written report)**

- House Bill 2210 (HB2210) was discussed in regards to fair pricing between books and e-books.
- The 2022 Summer Reading Program Grant was approved for \$8,500.00.

- Riverside Regional Libraries 2022 commercial insurance was renewed with Cincinnati Insurance Company
- Business Office Manager, Alea Belmas, is now able to provide notary services for the library.
- MOREnet FCC Form 479 has been filed for 2022.
- We have had 2 resignations at our Jackson branch, Alynda Smithey, Children's Librarian and Amber Tyler, Part Time Circulation Clerk. We have also had 2 new hires for Part Time Circulation Clerk in Jackson, Tammy Sides and Frances Schulman.
- Perryville received 2 donations in the name of Gail A. Clair and John & Deborah Gahan.

### **3. Committee Reports – None.**

### **4. Unfinished Business**

- Wesbecher quoted to replace garage door and the front door with the mural.
- LED Project – MSI completed part of the building. Wesbecher gave us a quote to finish switching to LED and replacing fixtures.
- Phase 3 Reopening – has been amended to include information on employees that are up to date on vaccinations and the steps we take for the unvaccinated.
- **Unrestricted Funds** – After discussion about using unrestricted funds to pay for replacing the garage door, the front door with the mural and switching over the remaining lights to LED with fixtures, a motion was made by Tom Gross, seconded by Gary Ziegler and approved unanimously to use unrestricted funds to pay for projects, up to \$12,000.00 for all three projects combined.

### **5. New Business**

- The 2022 floating holiday policy was discussed. No changes were made to the policy.
- Cape County Commissioners meeting on January 13, 2022 was to bring us up to date on the sunshine law and agendas.
- Jeff Trinkle attended the 2021 Missouri Public Library Director's (MPLD) Conference. MPLD has retained an attorney who discussed bylaws, policies and agendas. One of the benefits is networking with other director's. The Conference was also attended by the Secretary of State and the State Librarian, who also spoke.
- **The Policy and Bylaws Committee** – Will meet at Jackson at 6:00 p.m. prior to the February 24<sup>th</sup> Board meeting.

### **C. Executive Session**

- A motion was made by Tom Gross, seconded by June Ernst and approved with one dissenting vote to go in to Executive Session. Roll call was taken to go in to executive session at 8:30 p.m. The vote was: Lana Arnzen, yes; Jack Baker, yes; June Ernst, yes;

Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Martha Mangels, yes; Carrie Massey, yes; Andy Meyer, yes; Sherry Mitchem, yes; Kathy Panagos, no; Gary Ziegler, yes.

- A motion was made by Martha Mangels, seconded by JoAnn Hahs and approved unanimously to go out of Executive Session. Roll call was taken to go out of executive session at 8:38 p.m. The vote was: Lana Arnzen, yes; Jack Baker, yes; June Ernst, yes; Tom Gross, yes; JoAnn Hahs, yes; Chris Hurst, yes; Martha Mangels, yes; Carrie Massey, yes; Andy Meyer, yes; Sherry Mitchem, yes; Kathy Panagos, yes; Gary Ziegler, yes.

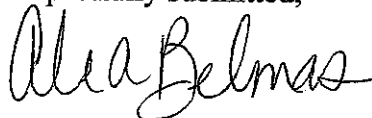
**D. Board Orientation and Training— None.**

**E. Adjournment**

Martha Mangels made a motion, seconded by Sherry Mitchem and approved unanimously to adjourn the meeting at 8:51 p.m.

The next regular board meeting will be held at Jackson on Thursday, February 24, 2022 at 7:00 p.m, with the policy and bylaws committee meeting at 6:00 p.m.

Respectfully submitted,



Alea Belmas  
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 3/24/2022

Presiding Officer: Kathy Panagos