

**The Riverside Regional Library
Board of Trustees Meeting
January 23, 2020**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, January 23, 2020 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President, Carrie Massie at 7:00 p.m.

Roll Call

Members present were: Jill Barber, June Ernst, Tom Gross, JoAnn Hahs, Martha Mangels, Dennis Martin, Carrie Massey, Kathy Panagos, Susan Phillips, and Janet Randolph. Members absent: Steve Burk, Myrna Cheek, Randal Friend, Jackie Pender, and Gary Ziegler. Also present were Library Director Jeff Trinkle and Recording Secretary Roberta Brown.

Open Forum for Visitors – No visitors present.

A. Action Items

Approval of Minutes

A motion was made by Dennis Martin, seconded by Tom Gross, and approved unanimously to accept the December 2019 minutes.

A motion was made by Susan Phillips, seconded by, Janet Randolph, and approved unanimously to accept the December 2019 Allowance of Bills and Financial Reports.

B. Information Items

1. Correspondence

- Article from the *Southeast Missourian* newspaper, “Late Fees....”.
- Note of thanks from Cape Girardeau County board member Martha Mangels for the flowers in sympathy for her mother.

2. Librarian's Report (Written report)

- The 2020 Summer Reading Grant was granted in the amount of \$9,637. These are LSTA federal funds from the Institute of Museum and Library Services, filtered through the Missouri State Library in the Missouri Secretary of State's Office. Congratulations to Children's Librarian Alynda Smithey!
- Disbursement receipt of \$25,070.43 from Procter & Gamble PILOT Program for 2019 (Payment in Lieu of Taxes).
- Met with W.E. Lakenan representative, Doug Mueller to review our 2020 commercial insurance renewal with The Cincinnati Insurance Company.

3. Committee Reports – Budget and Finance Committee – None.

4. Unfinished Business

- **Unrestricted Funds:**
 - Main Street Signs in Perryville has finished the wrap for the library van with the Riverside Regional Library logo, locations, etc.
 - Jeff handed out a quote from Main Street Signs in Perryville for new signage at Jackson. Tom Gross made a motion, seconded by Kathy Panagos to table the matter for now. Scott County board members asked about signage at Scott City. Jeff will check on that and report back.

5. New Business

- Overdue fines – Jeff asked that fines be waived for overdue children's books. There was discussion, but no motion on the matter.
- The Jackson library is switching to direct wire LED lights instead of replacing ballasts. Funds from the Jackson Building & Maintenance budget line will be used.
- *The St. Louis Post Dispatch* newspaper is no longer being received in this area as there is no delivery person for this route. Jeff noted that the subscription is available online and that patrons will be able to check out a laptop to read the newspaper in house.
- The Cape Girardeau Certificate of Deposit will reach maturity January 29, 2020. Martha Mangels offered to check rates.

C. Executive Session

- A motion was made by Janet Randolph, seconded by, Susan Phillips and approved unanimously to go into Executive Session. Roll call was taken to go in to executive session at 8:08 p.m. The vote was: Jill Barber, yes; June Ernst, yes; Tom Gross, yes; JoAnn Hahs,

yes; Martha Mangels, yes; Dennis Martin, yes; Carrie Massey, yes; Kathy Panagos, yes; Susan Phillips, yes; and Janet Randolph, yes.

- A motion was made by Dennis Martin, seconded by, June Ernst and approved unanimously to go out of Executive Session at 8:22 p.m. The vote was: Jill Barber, yes; June Ernst, yes; Tom Gross, yes; JoAnn Hahs, yes; Martha Mangels, yes; Dennis Martin, yes; Carrie Massey, yes; Kathy Panagos, yes; Susan Phillips, yes; and Janet Randolph, yes.

D. Board Orientation and Training – None.

E. Adjournment

Susan Phillips made a motion, seconded by Janet Randolph and approved unanimously to adjourn the meeting at 8:23 p.m.

Respectfully submitted,

Roberta Brown
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: _____

Presiding Officer: _____