

**The Riverside Regional Library
Board of Trustees Meeting
December 8, 2022**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, December 8, 2022 at Riverside Regional Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by Treasurer, Chris Hurst at 7:03 p.m.

Roll Call

Members present were: Lana Arnzen, Tom Gross, Chris Hurst, Amanda Layton, Martha Mangels, Kathy Panagos, Sarah Pruden and Deborah Wideman. Members absent: Jack Baker, JoAnn Hahs, Kate Martin, Andy Meyer, Sherry Mitchem and Gary Ziegler. Also present were Library Director Jeff Trinkle and Recording Secretary Alea Belmas.

We welcome *new Scott County board member*, Sarah Pruden.

Open Forum for Visitors – None.

Reports to the Board – None.

A. Action Items

Approval of Minutes

A motion was made by Kathy Panagos, seconded by Tom Gross, and approved unanimously to accept the October 2022 minutes.

A motion was made by Martha Mangels, seconded by Lana Arnzen, and approved unanimously to accept the October and November 2022 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence

- *Republic Monitor newspaper article* about Nancy Caldejon and her retirement from the Perryville branch after 16 years.

- *Thank you letter* from the Southeast Missouri University Foundation for the contribution to Phi Kappa Phi Literacy Project Born to Read.
- *Congratulations letter* from Modern Woodmen Fraternal Financial for Riverside Regional Library being honored as a Hometown Hero.

2. Librarian's Report (Written report)

- *State Aid Payments 1&2 for FY 2023*: Cape Girardeau County \$16,094.40; Perry County \$6,699.29; Scott County \$7,545.35. Additionally, *Equalization payments 1&2* were received for FY 2023: Scott County \$8,109.29.
- *Athletes & Entertainers Tax payments 1&2* were received for FY 2023: \$33,509.80.
- *LSTA Grant Funds 2022*: Summer Reading Oceans of Possibilities Grant Final Payment \$4,250.00. *STEM Kits Grant Learning Through Self Discovery* Final Payment \$8,850.00.
- *Missouri Ethics Commission (MEC)* Annual Personal Financial Disclosure (PFD) Statement has been submitted.
- *Personnel* – Tessa Holland, the new Children's Librarian, started working at the Jackson branch on November 1st. Nancy Caldejon's last day at the Perryville branch was on November 18th. Julie Motley was hired as a PT Clerk at the Perryville branch effective November 18th.

3. Committee Reports – None.

4. Unfinished Business

- *Unrestricted Funds Project Update* – The *HVAC system* has been ordered but will not be in until February.
- *Unrestricted Funds Project Update - Scott City Branch Renovations* – The renovations will be starting in mid-January and are on track for a March 1, 2023 completion date.
- *Unrestricted Funds Project Update* – The *mural* on the new door is in the process of being repainted to match the wall and should be finished & installed sometime in January.

5. New Business

- Proposed Rule 15 CSR 30-200.015 *Library Certification Requirement for the Protection of Minors*, which would establish a certification requirement for libraries receiving state funds and institute measures to protect minors from non-age-appropriate materials was discussed in further detail.

C. Executive Session

- A motion was made by Tom Gross, seconded by Amanda Layton, and approved unanimously to go into Executive Session. Roll call was taken at 7:42 p.m. The vote was: Lana Arnzen, yes; Tom Gross, yes; Chris Hurst, yes; Amanda Layton, yes; Martha Mangels, yes; Kathy Panagos, yes; Sarah Pruden, yes; and Deborah Wideman, yes.
- A motion was made by Martha Mangels, seconded by Lana Arnzen, and approved unanimously to go out of Executive Session at 7:46 p.m. The vote was: Lana Arnzen, yes; Tom Gross, yes; Chris Hurst, yes; Amanda Layton, yes; Martha Mangels, yes; Kathy Panagos, yes; Sarah Pruden, yes; and Deborah Wideman, yes.

D. Board Orientation and Training-- None.

E. Adjournment

Martha Mangels made a motion, seconded by Kathy Panagos and approved unanimously to adjourn the meeting at 7:50 p.m.

The next regular board meeting will be held at Jackson on Thursday, January 26, 2023 at 7:00 p.m.

Respectfully submitted,



Alea Belmas
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: 26 JAN. 2023

Presiding Officer: Jack Balen