

Proudly Serving Cape Girardeau,
Perry, and Scott Counties in Missouri



"Providing information, education,
recreation, and inspiration."

Riverside Regional Library
68th Annual Report
2022

December 31
2022

3/23/2023
Library Director
Jeff Trinkle

The Riverside Regional Library has made free and open access to knowledge a cornerstone of our work. At its core, the Library exists to make ideas and opportunities available to all, improve lives, and strengthen communities.

Approved by
The Riverside Regional Library
Board of Trustees
2023

Statutory Authorization and Organization

County libraries in Missouri are established and operated under Sections 182.010 to 182.130 of the Revised Statutes of Missouri. The Board of Trustees is the governing and policy making body of the library. It is composed of five members appointed by the County Commission of each county. Each member is appointed for a four-year term. The County Commission delegates' authority for management to the County Library Board of Trustees, and the Board employs a library administrator to implement library policy. The Riverside Regional Library Board of Trustees is comprised of 15 persons from the County Library Boards of Scott, Cape Girardeau, and Perry counties.

Its primary purpose is to secure the best possible library it can for the community served. Its primary concern is the formulation of a program of library service for the service area defined and provision of means for carrying out such a program.

Trustees are responsible for the library's well-being. Their purpose encompasses decision making in five basic areas: (1) setting library policy, (2) budgeting and managing funds, (3) hiring and working with an administrative librarian, (4) carrying out public relations, and (5) long- and short-range planning.

2022 COUNTY COMMISSIONS

Cape Girardeau County Commission

- Clint Tracy, Presiding Commissioner
- Paul Koeper, Associate Commissioner, District 1
- Charles Herbst, Associate Commissioner, District 2
- Kara Clark Summers, County Clerk
- Vicky Ivy, Administrative Assistant to the County Commission

Perry County Commission

- Mike Sauer, Presiding Commissioner
- Jay Wengert, 1st District Commissioner
- Keith Hoehn, 2nd District Commissioner
- Jared Kutz, County Clerk

Scott County Commission

- Danny Tetley, Presiding Commissioner
- Terry Cole, 1st District Commissioner
- Donnie Kiefer, 2nd District Commissioner
- Rita Milam, County Clerk

Riverside Regional Library Board of Trustees 2021-2022

Jack Baker —President
Andy Meyer—Vice President
Chris Hurst —Treasurer

County Library Boards 2021-2022

Cape Girardeau County

JoAnn Hahs—President
Martha Mangels—Vice President
Tom Gross—Treasurer
Kathy Panagos
Andrew Meyer

Perry County

Deborah Wideman — President
Amanda Layton —Vice President
Kate Martin —Treasurer
Chris Hurst

Scott County

Gary Ziegler—President
Lana Arnzen— Vice President
Sherry Mitchem - Treasurer
Jack Baker
Sarah Pudén

Riverside Regional Library Board Committees 2021-2022

Long-Range Planning Committee

Sherry Mitchem
Martha Mangels
Deborah Wideman

Personnel Committee

Jo Ann Hahs
Kathy Panagos
Gary Ziegler
Kate Martin

Policy & Bylaws Committee

Tom Gross
Amanda Layton
Sarah Pudén

Budget & Finance Committee

Andy Meyer
Lana Arnzen
Tom Gross
Chris Hurst

Each county board serves as its own committee.

Presiding RRL officers serve on all committees
Each committee selects its own chairperson

Library Branches

Main Library (Cape Girardeau County)

1997 East Jackson Boulevard.

P.O. Box 389

Jackson, MO 63755

Phone 573-243-8141

Fax 573-243-8142

Director: Jeffrey Trinkle

Hours:

Mon – Fri 9:00 AM – 7:00 PM

Saturday 9:00 AM – 4:00 PM

Closed Sunday

Perryville Branch (Perry County)

800 City Park Drive, Suite A

Perryville, MO 63775

Phone 573-547-6508

Fax 573-547-3715

Branch Manager: Melissa Haymaker

Hours:

Mon – Fri 9:00 AM – 6:00 PM

Saturday 9:00 AM – 1:00 PM

Closed Sunday

Altenburg Branch (Perry County)

66 Poplar Street

P.O. Box 32

Altenburg, MO 63732

Phone 573-824-5267

Fax 573-824-5357

Branch Manager: Eunice Schlichting

Hours:

Tues and Thurs 1:00 PM – 6:00 PM

Wednesday 12:00 PM – 6:00 PM

Saturday 8:00 AM – 12:00 PM

Closed Sunday

Scott City Branch (Scott County)

2108 Main Street

Scott City, MO 63780

Phone 573-264-2413

Fax 573-264-2299

Branch Manager: Joyce Luten

Hours:

Monday 1:00 PM – 6:00 PM

Tues and Wed 11:00 AM – 6:00 PM

Thurs and Fri 1:00 PM – 6:00 PM

Saturday 9:00 AM – 1:00 PM

Closed Sunday

Benton Branch (Scott County)

54 North Winchester Street

P.O. Box 108

Benton, MO 63736

Phone 573-545-3581

Fax 573-545-3656

Branch Manager: Tina Powers

Hours:

Mon and Tues 1:00 PM – 6:00 PM

Wednesday 9:00 AM – 6:00 PM

Friday 1:00 PM – 6:00 PM

Saturday 8:00 AM – 12:00 PM

Closed Sunday

Oran Branch (Scott County)

120 Mountain Street

P.O. Box 298

Oran, MO 63771

Phone 573-262-3745

Fax 573-262-3776

Branch Manager: Tiffany Whitmore

Hours:

Mon, Wed, Thurs 9 AM – Noon & 1 PM – 6 PM

Saturday 9:00 AM – 12:00 PM

Closed Sunday

Library Staff

Dec 31, 2022

1. Jeff Trinkle	Regional Library Director
2. Alea Belmas	Office Manager-Bookkeeper, Jackson
3. Tessa Holland	Children's Librarian, Jackson
4. Eunice Schlichting	Public Services Librarian/Altenburg Branch Manager
5. Sandy Welker	Circulation Supervisor, Jackson
6. Novena Bollinger	Cataloging Services Supervisor, Jackson
7. Hollie Roth	Assistant Cataloging Services Supervisor, Jackson
8. Bethany Holmes	Full-time Library Clerk, Jackson
9. Dee Bolen	Full-time Library Clerk, Jackson
10. Tyler Fenton	Full-time Library Clerk, Jackson
11. Robbie Black	Part-time Library Clerk, Jackson
12. Wendy Gracyus	Part-time Library Clerk, Jackson
13. Debbie Klaproth	Part-time Library Clerk, Jackson
14. Tammy Sides	Part-time Library Clerk, Jackson
15. Melissa Haymaker	Branch Manager, Perryville
16. Stacy Tucker	Assistant Branch Manager, Perryville
17. Julie Motley	Part-time Library Clerk, Perryville
18. Alexis Stortz	Part-time Library Clerk, Perryville
19. Sophie English	Part-time Library Clerk, Perryville
20. Samantha Buchheit	Part-time Library Clerk, Perryville
21. Joyce Luten	Branch Manager, Scott City
22. Darlene Carre'	Part-time Library Clerk, Scott City
23. Tiffany Whitmore	Branch Manager, Oran
24. Lindsey Powell	Part-time Library Clerk, Oran
25. Tina Powers	Branch Manager, Benton
26. Debra Lynch	Part-time Library Clerk, Benton

Substitutes:

Carla Grebing (Altenburg)
Megan Roth (Altenburg)
Stacy Wells (Benton)
Therese Glueck (Scott City)

Library Mission Statement: To provide information, education, recreation and inspiration.

Objectives of the Library: It is the aim of Riverside Regional Library to motivate persons of all ages to use the available materials and facilities. To point out reliable, authoritative material; and to draw attention to the new, the critical, and even the unorthodox. Riverside Regional Library intends to be an active, dynamic force for enlightenment and enrichment of the lives of the citizens within its sphere of service.

To achieve these aims requires the library board to work with the librarian and staff to determine the broad roles of the library. The following roles have been chosen for Riverside to assist us in organizing services to meet local needs in accordance with our mission statement:

1. **Community Activities Center**--Riverside intends to be a central focus point for community activities, meetings and services. It will work closely with other community agencies to provide a coordinated program of social, cultural, and recreational services. The library provides meeting room space and equipment for community or library sponsored programs.
2. **Community Information Center**--In cooperation with local community information networks, the library is a clearinghouse for current information on community organizations, issues, and services. The library expects to maintain a high profile as a source of information about community services.
3. **Formal Education Support Center**--The library assists students of all ages in meeting educational objectives established during their formal courses of study. This may include students in all schools, community colleges, colleges and universities, technical and vocational schools, as well as continuing education, literacy or adult basic education. The library offers tours for classes and instructs students on using library tools. In cooperation with local schools and teachers, the library will reserve special materials to meet classroom assignments. To assist faculty, the library may supply supplementary materials for classroom use.
4. **Independent Learning Center**--The library supports individuals of all ages pursuing programs of learning independent of any educational provider. These individuals set their own learning objectives to meet such concerns as citizen education, self-improvement, job-related development, hobbies, cultural interest, and lifelong learning.
5. **Popular Materials Center**--One of the most important services a public library provides is making available recreational materials in all formats. The library features current high demand, high interest materials in a variety of formats for persons of all ages and actively promotes and encourages use of its collections.
6. **Preschoolers' Door to Learning**--The library encourages young children to develop an interest in reading and learning through services for children, and for parents and children together. Parents and other adult caregivers can locate and use library materials. Cooperation with other childcare agencies in the community is ongoing. The library promotes reading readiness from infancy and provides services for self-enrichment and for discovering the pleasures of reading and learning.
7. **Reference Library**--The library actively provides timely, accurate, and useful information for community residents in their pursuit of job-related and personal interest. The library promotes on-site and telephone reference/information services to aid users in locating needed information. The library participates in interlibrary loan, cooperative reference services, and access to local and remote databases to meet patrons' need for information.

2022 Taxes

NOTICE OF PUBLIC HEARING

A public hearing will be held at 7:00 p.m., September 22, 2022, at Riverside Regional Library, Oran Branch, 120 Mountain Street, Oran, MO 63771 at which time citizens may be heard on the property tax rates proposed to be set by the Riverside Regional Library Board of Trustees, a political subdivision composed of the county library districts of Cape Girardeau, Scott and Perry Counties. The tax rates shall be set to produce revenues which the budget for the fiscal year beginning January 1, 2023, shown to be required from the property tax. Each tax rate is determined by multiplying the amount of revenue required by the current assessed valuation. The result is divided by 100 so the tax rate shall be expressed in cents per \$100 valuation.

Assessed Valuation (by County and Categories)	Current Tax Year 2022	Prior Tax Year 2021
Cape Girardeau County		
Real Estate	691,210,829	699,947,321
Personal Property	<u>310,060,904</u>	<u>230,526,839</u>
Total	877,940,428*	860,583,358*
Scott County		
Real Estate	243,225,742	236,862,007
Personal Property	<u>167,262,681</u>	<u>144,142,596</u>
Total	383,974,808*	368,498,446*
Perry County		
Real Estate	295,945,011	289,186,615
Personal Property	<u>138,360,678</u>	<u>114,534,580</u>
Total	406,378,982*	390,432,854*

The following tax rates are proposed:

Proposed tax rate (per \$100)

Tax revenue Cape Girardeau County	\$640,018	0.0729
Tax revenue Scott County	\$366,311	0.0954
Tax revenue Perry County	<u>\$358,019</u>	0.0881
Total	\$1,364,348	

NOTE: Voted tax rate is \$0.10 in each county (set in 1955).
There have been no tax rate increases in 67 years.

***Adjusted Current Year Assessed Valuation**

2022 Income & Expenses

Riverside Regional Library
Statement of Revenue, Expenditures and Changes in Net Assets
Reconciliation of Funds—Cash Basis
January 1, 2022 thru December 31, 2022

REVENUE

Source of Revenue:

Budgeted Revenues	\$1,650,591.02	
Non-Budget Revenues	45,800.00	
Total Revenue		\$ 1,696,391.02

EXPENDITURES

Source of Expenditures:

Budget Expenditures	\$1,357,110.48	
Non Budget Expenditures	7,068.26	
Total Expenditures		<u>\$1,364,178.74</u>
Increase in Net Assets-Cash Basis Transaction		540,106.67
Principal Payments on Loan		40,929.38
Net Assets at Beginning of the Year		2,315,864.78
Net Assets December 31, 2021		<u><u>\$ 2,689,006.44</u></u>

Riverside Regional Library
Statement of Fund Balances—Cash Basis
ALL FUNDS ACCOUNTS
December 31, 2022

ASSETS

CURRENT ASSETS

Petty Cash	\$100.00
Montgomery Bank Cape Girardeau County Depository Account 0.07%	194,664.66
First Midwest Bank Scott County Depository Account 0.3%	437,442.00
The Bank of Missouri Perry County Depository Account 0.29%	423,134.34
The Bank of Missouri Money Market Vehicle Replacement 0.08%	20,129.81
 Cape Girardeau County Unrestricted Funds 0.07%	 185,792.15
Scott County Unrestricted Funds 0.07%	129,119.36
 Perry County Unrestricted Funds 0.06%	 65,569.72
Perry County Money Market	58.77
Cape Girardeau County Building & Improvements .6%, 15 Month CD	104,073.24
Cape Girardeau County Building & Improvements .15%, 5 Month CD	98,371.78
Scott County Building & Improvements .15%, 8 Month CD	56,051.05
Perry County Building & Improvements 1.24%, 13 Month CD	57,179.58
Perry County Treasury Bill 2.6%, 9 month	92,083.62
Perry County Treasury Bill 2.85%, 12 month	91,765.62
 Total Current Assets	 <u>\$2,090,804.29</u>

FIXED ASSETS

Jackson Building	\$1,531,110.06
Benton Building	<u>111,539.17</u>
<u>TOTAL ASSETS</u>	<u><u>\$3,733,453.52</u></u>

LIABILITIES

Note Payable Montgomery Bank-Jackson Building	<u>\$1,044,447.08</u>
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TOTAL LIABILITIES

\$1,044,447.08

EQUITY

\$2,689,006.44

TOTAL LIABILITIES AND EQUITY

\$3,733,453.52

Borrowers Summary 2022

Library Cardholders: Branch Comparison				
Location	2021	2022	+/-	%
Jackson	21,656	22,639	983	4.54%
Perryville	10,701	11,060	359	3.35%
Altenburg	722	734	12	1.66%
Scott City	4,072	4,168	96	2.36%
Benton	2,199	2,272	73	3.32%
Oran	1,165	1,198	33	2.83%
TOTALS	40,515	42,071	1,556	3.84%
Library Cardholders: County Comparison				
Location	2021	2022	+/-	%
Cape	21,656	22,639	983	4.54%
Perry	11,423	11,794	371	3.25%
Scott	7,436	7,638	202	2.72%
TOTALS	40,515	42,071	1,556	3.84%

Library Visits Summary 2022

Riverside Library Visits: Branch Comparison				
Location	2021	2022	+/-	%
Jackson	81,076	83,521	2,445	3.02%
Perryville	25,161	31,714	6,553	26.04%
Altenburg	4,012	4,656	644	16.05%
Scott City	10,446	12,669	2,223	21.28%
Benton	5,507	6,200	693	12.58%
Oran	6,943	9,054	2,111	30.40%
TOTALS	133,145	147,814	14,669	11.02%
Riverside Library Visits: County Comparison				
Location	2021	2022	+/-	%
Cape	81,076	83,521	2,445	3.02%
Perry	29,173	36,370	7,197	24.67%
Scott	22,896	27,923	5,027	21.96%
TOTALS	133,145	147,814	14,669	11.02%

Meeting Room Usage Summary 2022

Location	2021	2022	+/-
Jackson	24	119	95
Perryville	0	12	12
Altenburg	0	0	0
Scott City	0	0	0
Benton	0	59	59
Oran	0	0	0
TOTALS	24	190	166
Location	2021	2022	+/-
Cape	24	119	95
Perry	0	12	12
Scott	0	59	59
TOTALS	24	190	166

Programs Summary 2022

Total Programs Comparison includes all Virtual Programs				
Audience	2021	2022	+/-	%
Preschooler	306	403	97	31.70%
Elementary	204	311	107	52.45%
Teen	124	194	70	56.45%
Adult	204	300	96	47.06%
Senior	116	129	13	11.21%
TOTALS	954	1,337	383	40.15%
Total Attendance Comparison includes all Virtual Programs				
Audience	2021	2022	+/-	%
Preschooler	23,248	22,623	-625	-2.69%
Elementary	10,271	8,134	-2,137	-20.81%
Teen	2,354	1,682	-672	-28.55%
Adult	4,156	3,304	-852	-20.50%
Senior	2,188	2,571	383	17.50%
TOTALS	42,217	38,314	-3,903	-9.25%

Public Computer Usage Summary 2022

Public Computer Usage: Branch Comparison				
Location	2021	2022	+/-	%
Jackson	2,876	2,828	-48	-1.67%
Perryville	1,952	2,002	50	2.56%
Altenburg	134	85	-49	-36.57%
Scott City	603	566	-37	-6.14%
Benton	546	409	-137	-25.09%
Oran	220	607	387	175.91%
TOTALS	6,331	6,497	166	2.62%
Public Computer Usage: Branch Comparison: County Comparison				
Location	2021	2022	+/-	%
Cape	2,876	2,828	-48	-1.67%
Perry	2,086	2,087	1	0.05%
Scott	1,369	1,582	213	15.56%
TOTALS	6,331	6,497	166	2.62%

Reference Transactions Summary 2022

Reference Transactions: Branch Comparison				
Location	2021	2022	+/-	%
Jackson	13,223	12,917	-306	-2.31%
Perryville	7,653	6,694	-959	-12.53%
Altenburg	195	221	26	13.33%
Scott City	2,337	3,343	1,006	43.05%
Benton	3,900	3,387	-513	-13.15%
Oran	996	1,147	151	15.16%
TOTALS	28,304	27,709	-595	-2.10%
Reference Transactions: County Comparison				
Location	2021	2022	+/-	%
Cape	13,223	12,917	-306	-2.31%
Perry	7,848	6,915	-933	-11.89%
Scott	7,233	7,877	644	8.90%
TOTALS	28,304	27,709	-595	-2.10%

Circulation Summary 2022

Circulation Transactions: Branch Comparison				
Location	2021	2022	+/-	%
Jackson	106,989	108,648	1,659	1.55%
Perryville	38,348	41,414	3,066	8.00%
Altenburg	4,638	5,125	487	10.50%
Scott City	13,238	13,017	-221	-1.67%
Benton	8,734	7,668	-1,066	-12.21%
Oran	6,597	6,144	-453	-6.87%
TOTALS	178,544	182,016	3,472	1.94%
Circulation Transactions: County Comparison				
Location	2021	2022	+/-	%
Cape	106,989	108,648	1,659	1.55%
Perry	42,986	46,539	3,553	8.27%
Scott	28,569	26,829	-1,740	-6.09%
Digital Collections	17,293	21,696	4,403	25.46%
TOTALS	195,837	203,712	7,875	4.02%

Inter-library Loans Summary 2022

Inter-library Loan	2021	2022	+/-	%
Borrowed From Other Libraries	17,016	18,719	1,703	10.01%
Lend To Other Libraries	22,296	21,872	-424	-1.90%
TOTALS	39,312	40,591	1,279	3.25%

Collections 2022

Collection Totals 2022	Jackson	Perryville	Altenburg	Scott City	Benton	Oran	TOTALS
Adult Fiction	24,313	10,349	5,028	7,289	7,580	3,221	57,780
Adult Nonfiction	14,292	6,725	2,031	2,779	2,510	666	29,003
YA Collection	2,437	1,991	719	1,367	1,120	637	8,271
Children's Fiction	13,225	7,531	5,891	6,046	5,629	2,230	40,552
Children's Nonfiction	4,089	2,658	1,119	1,014	1,293	1,014	11,187
Audios	3,224	1,006	379	707	487	260	6,063
DVD	6,752	4,044	1,454	2,488	2,295	1,866	18,899
Magazines/Newspapers	1,955	400	421	578	518	158	4,030
Bound Serial Volumes	121	0	0	0	0	0	121
TOTALS	70,408	34,704	17,042	22,268	21,432	10,052	175,906
Collection Activity 2022	Jackson	Perryville	Altenburg	Scott City	Benton	Oran	TOTALS
Items Added	6,036	1,258	768	950	858	639	10,509
Items Deleted	3,559	2,532	824	3,503	481	1,143	12,042

Services & Programs 2022

- Free e-books
- Free e-magazines
- Free e-videos
- Free circulating telescopes (all 6 locations)
- Free circulating binoculars (all 6 locations)
- Free circulating fishing gear (all 6 locations)
- Online Book Clubs
- Book discussion groups for adults
- ZOOM Book discussion groups for adults
- Online Language Learning (Rosetta Stone)
- Free summer lunch program
- Free wireless Internet access
- Free circulating WiFi hotspots (25)
- Free access to subscription-based electronic databases made available through library's web site, both in-house and remote access available
- Story Times for Preschoolers
- After-School Programs for Kids
- Saturday Programs for Kids
- Movie matinees and evenings for families
- Library instruction and tours for school classes
- Teen Read Week
- Teen Spaces with seating, games, computers, and collections for young adults
- Teen Advisory Committees to help in collection and program development
- Summer Reading Program for kids, teens and adults every June-July.
- Winter Reading Program for kids and adults (every January)
- Annual Missouri Building Block Award program
- Special Programs for Adults (Adult Coloring, Knitting, Low impact Yoga, Tai Chi, and Pilates)
- Seasonal Programs, Displays & Exhibits
- Virtual Programs
- Curbside Delivery
- Notary public service
- Automated Library System (Missouri Evergreen)
- Public computers with Internet access, Microsoft programs, and others.
- Reference Assistance
- Readers' Advisory
- Inter-library Loan of books to and from other libraries in the U.S.
- Photocopiers
- Fax Machines
- Meeting Rooms for public use (not available at all locations)
- Genealogy Collections at Perryville and Benton
- Die cut machines for public use

- First Search & WorldShare—gateway to catalog records held worldwide
- Voter registration
- Computer classes
- Exam proctoring
- Bibliographies
- Outreach programs to daycare centers and preschools in all three counties
- Outreach programs to public and private schools in all three counties

Highlights of 2022

Message from the Director - The Riverside Regional Library is the place for ultimate and infinite possibilities. What other venue is open to everyone, requires no fee to enjoy the services, offers high-level staff assistance, provides resources on any topic, and hosts programming for all ages?

Whether you're an avid reader, or working on early literacy, we have resources and staff to help you and your family at whatever level is right for you. But today's library is about more than just reading. We offer life-long learning through programs, services and collections. We want you to experience a wealth of discovery here.

Library Cardholders - Riverside Regional Library's current legal service area population is 85,846. In 2022 the library saw a 3.84% increase in library cardholders, bringing us to 42,071 active members or 49% of our total legal service area population.

Free Summer Lunch Program - For many children, the end of school means months of wondering whether or not they will have enough food to eat. Thanks to the thoughtfulness and support from the Riverside Regional Library Board of Trustees, the Riverside Regional Library provided a system wide Summer Lunch Program.

2022 Grants Received

Summer Reading Grant \$8,500 -The Library conducted an eight-week Oceans of Possibilities themed summer program for all ages.

STEM Grant – Learning Through Self Discovery \$19,135.00 - The Project “Learning Through Self Discovery” would offer a range of STEM Learning opportunities at Riverside Regional Library branches.

Wi-Fi Hotspots

36 Wi-Fi portable hotspots are now available to checkout by all library cardholders age 18 or older. These devices checkout for 7 days and can be placed on hold at any of our branch locations. The hotspots use Sprint's 4G network.

State Aid Received -- Cape County \$26,125.65, Perry County \$11,442.04 and Scott County \$13,116.10

State Aid Equalization – Scott County Library \$15,796.61

Major projects –

The Riverside Regional Library has joined a new eBook service, MoLib2Go. MoLib2Go is a consortium of 103 Missouri public libraries that offers an extensive library of popular eBooks, eAudiobooks, and eMagazines through the OverDrive Service. The collections include:

- 41,498 eBooks
- 8,071 eAudiobooks
- 3,512 eMagazines
- 356 videos for streaming

Readers may browse their library's MoLib2Go digital collection, instantly borrow titles and start reading or listening for free with a valid library card.

On or before the second Monday in March of each year, the librarian shall make a report to the board, stating the condition of the library and its services as of the thirty-first day of December of the preceding fiscal year. On or before the thirtieth day of April, the reports shall be submitted to the county governing body and to the Missouri state library by the board of trustees of the county library district. (RSMo 182.075.3)